

Policy Document on E-Waste Management

DAYANAND COLLEGE, HISAR

Affiliated to Guru Jambheshwar University of Science & Technology, Hisar

Governed by DAV College Managing Committee, New Delhi

An ISO 9001:2015 & 14001: 2015 certified College

E-Waste Management Policy

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1. Introduction

E-waste or electronic waste is created when an electronic product is discarded after the end of its useful life. E-waste mainly includes obsolete electronic devices such as computers, servers, monitors, TVs & display video devices, printers, scanners, copiers, fax machines besides refrigerators, air conditioners etc. E- Waste also covers recording devices such as DVDs, CDs, floppies, tapes, printing cartridges, electronic components such as chips, processors, mother boards, printed circuit boards etc. Dayanand College, Hisar has taken several steps to restrict the generation the E Waste using 3 R: Reuse, Reduce, Recycle. We have a policy for E-Waste Management as described below

2. Objectives of the policy

- Minimizing e-waste at its origin and promoting repair, reuse, and recycling whenever feasible.
- Raising awareness among stakeholders about the implications of e-waste on the environment and society.
- Encouraging stakeholders to prioritize reducing and reusing e-waste equipment instead of opting for disposal.
- Promoting responsible and sustainable practices in the disposal and management of e-waste among stakeholders.
- Facilitate environmentally safe and responsible recycling by directing e-waste to authorized and registered e-waste recyclers.
- Guarantee secure handling of e-waste within the campus premises.
- Engage in partnerships with NGO dealing in E recycling to coordinate collection campaigns for the campus.

3. E-Waste Policy Implementation Plan

There is a centralized committee named Maintenance and Disposal Committee established by the Administration and committee is responsible for overseeing e-waste management. Responsibilities of Committee are:

Principal
Dayanand College, Hisar

NK

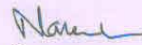
1. **Handling Disposal Requests:** Receive disposal requests from various departments for their outdated electronic/IT equipment.
2. **Assessment and Compliance:** Determine whether the equipment aligns with the guidelines for disposing of obsolete/unusable IT and electronic devices issued by the Administration.
3. **Recommendations for Repair or Continuity of Use:** Provide advice on repairing and continuing the use of electronic/IT equipment that appears unsuitable for disposal.
4. **Sending Proposals for Disposal:** Forward proposals for disposing of equipment deemed suitable for disposal to the apex committee for approval.
5. **Collecting E-waste:** Collect all the electronic/IT equipment to be disposed of from the concerned departments within the college.
6. **Ensuring Proper Disposal:** Ensure that the e-waste is lifted from the campus by the assigned registered vendor, following the appropriate guidelines for safe and environmentally-friendly disposal.
7. **Maintaining Records:** Keep records of the e-waste that has been disposed of and submit a copy of the same to the college Principal. This information will assist in making necessary purchases to address any shortages caused by the disposal of equipment.

4. **The functioning of committee**

- All proposals for e-waste disposal are submitted to this committee.
- It convenes meetings with its members and representatives from relevant fields to assess the proposals in accordance with the guidelines for disposing of obsolete/unusable IT and electronic equipments.
- The committee then makes decisions to either approve or disapprove the disposal proposals during these meetings.

5. **MoU**

- A MoU will be signed with some NGO or some other outside agency to do the responsible disposal of E-Waste.
- According to MoU E Waste will be collected by NGO at College site and will be sent for disposal in an environment friendly way.
- Some workshops or awareness rallies may be proposed to make students and staff aware of E-Waste hazardous impact on environment.


Convener


Principal

Principal
Dayanand College, Hisar
