

Dayanand college, Hisar



E-Governance Policy



DAYANAND COLLEGE, HISAR

E-GOVERNANCE POLICY

Scope:

The scope of this policy extends to the following areas:

- General Administration
- Student Admission
- Examination
- Library
- Accounts and Finance
- ICT Infrastructure

Objectives:

- Implementation of E-governance in all functioning of the institution in order to provide a simpler and efficient system of governance within the institution.
- To promote transparency and accountability in all the functions of the college.
- To achieve and create a paperless environment in the college.
- To provide easy and quick access to information.
- To make campus Wi-Fi enabled.
- To make our Classrooms ICT Enabled having Desktops, Laptops, Smartboards, Projectors, etc.
- To establish a fully automated Library.

Policy:

The college will implement e-governance in all aspects of functioning like, library, accounts, admissions, administration, teaching, etc. In order to provide simpler and efficient system of governance within the institution, it is decided to adopt and implement e-governance in a maximum activities of our functioning.

The policy is designed and framed to make each and every function transparent and accountable.


Principal
Dayanand College
HISAR

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E-Governance Report

The college with the primary intent of enhancing the system of e-governance for the seamless and peripheral excess of invaluable data has resolved to put into effect the in enriched usage of digital facility in the diverse areas of activities of the college. The E-Governance system at Dayanand College covers the entire processor of the academic activities from admission to gradation and post graduation. It is built around a robust enterprise resource planning which is applied for and will soon be implemented. In order to provide simpler and efficient system of governance within the Institutions it is decided to adopt and implement e-governance in maximum activities of our functioning. The institution has already started with the e-governance in some aspects of functioning like admission process, library, administration, examination and accounts to some extent. The website of the institute has been revamped taking into account the new changes. The website acts as a mirror for the institute activities and information about all activities important notices etc. have been made available to the stakeholders. The ICT committee undertakes the responsibility of the website administration and updation at the institutional level. Further to achieve and create a paperless environmental in the college and to take initiatives for making this campus green campus. The process of admission in the college for academic programs both UG and PG has become totally digitalized.




The downward flow of communication from the Principal to the employees is being transacted on the online basis via. the official WhatsApp group of the college and emails. In a similar fashion the communication between the teachers and the students concerned in matters related to academic pursuits through WhatsApp. Moreover, all the regular updates related to payment of fees date sheet, examination and scholarships are also conveyed in the digital format. The process of bringing together a number of activities under e-governance is quite sound and still going on. Communication with the university and DGHE office is done through emails. Various information, notices and data exchange among the teaching and non-teaching staff is also done through e-governance the department of finance and accounts. Most of the developmental activities in the college are planned and executed by IQAC. The members of the IQAC are part of the major committees like College Advisory Committee, College Development Council, ICT Committee etc. The college has developed its own partial MIS system and has installed servers.


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In the fast-paced realm of technological advancements, staying ahead of the curve is imperative for any educational institution aiming to provide students with a cutting-edge learning environment. Dayanand College, Hisar recognizing the paramount importance of Information Technology (IT) in contemporary education, has made a steadfast commitment to regularly updating its IT facilities. WiFi: Our proactive approach to technology integration is evident in its systematic and frequent updates to the Wi-Fi infrastructure. The wireless network, a lifeline for students and faculty alike, undergoes regular enhancements to keep pace with the increasing demands of a digitally-driven academic landscape. We have increased our internet bandwidth from 20mbps to 100mbps in last five years.

The departments take approval of the principal and respective committees for these activities. The process of bringing together a number of activities under e-governance is quite sound and still going on. Communication with the university and DGHE office is done through e-mails. Various information, notices and data exchange among the teaching and nonteaching staff is also done through egovernance. The department of finance and accounts keeps all its records in the electronic form in the computers. All the payments and receipts are recorded in the computer software. The salary, PF and loan etc. are processed and recorded electronically. The college portal has the facility to receive students fee directly online. Applications for admissions to various courses are invited online. Students can view the prospectus, apply for admission and check their merit status online. They can also pay their fee online. A lot of information regarding students and their interest is available on the college website. Their syllabus and lesson plans are also available on the college website. The teachers have their own Whatsapp groups through which they keep in touch with the students. They are also free to make use of college e-mail for communication. The College semester examinations are conducted by the concerned university. Examination forms and the details of the students are sent by the college to the university online. The admit cards, date sheet, exam notice and results are all sent online by the university. The remuneration to be given to the teaching and non-teaching staff on duty is also processed online. The internal evaluation marks and practical examination marks are uploaded individually by the concerned teachers on the university portal.

Member Governing Body
DAV CMC, New Delhi

1. Dr. Vivek Srivastava 
2. Sh. Manjeet Singh 
3. Sh. Anil Sharma 


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