

ला.लाजपत राय पुस्तकालय

COLLEGE LIBRARY

LIBRARY
DAYANAND COLLEGE,
HISAR

DAYANAND COLLEGE HISAR
LIBRARY RULES
1. The library is open from 10:00 AM to 5:00 PM.
2. The library is open on all days except on Sundays and public holidays.
3. The library is open to all students of the college.
4. The library is open to all members of the public.
5. The library is open to all members of the staff of the college.
6. The library is open to all members of the faculty of the college.
7. The library is open to all members of the college community.
8. The library is open to all members of the college community.
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DAYANAND COLLEGE, HISAR
DEPARTMENT OF LIBRARY
HEARTLY WELCOME TO NAAC PEAR TEAM



ABOUT LIBRARY

Library was established in the year 1950 and named after great freedom fighter, “Lala Lajpat Rai”, so the name of college library is Lala Lajpat Rai Library. Library consists 39576 Books, out of which 32187 Books are in the General Section and 7389 Books are in Book-Bank section. Library is led by Sh. Ramesh Kumar Sharma, Librarian. Every book in the library is Geo tagged. Computerized circulation counter with Kiosk machine for issue of books and Drop box machine for the return of books, is made available for automatic circulation of books. The facility of Open Access System is adopted in the Library. POXO Library Management Software is adopted in the library. A well stocked library is an asset to the college. Library is serving as Nerve Centre of the college.

Dayanand College Library



LIBRARIAN PROFILE



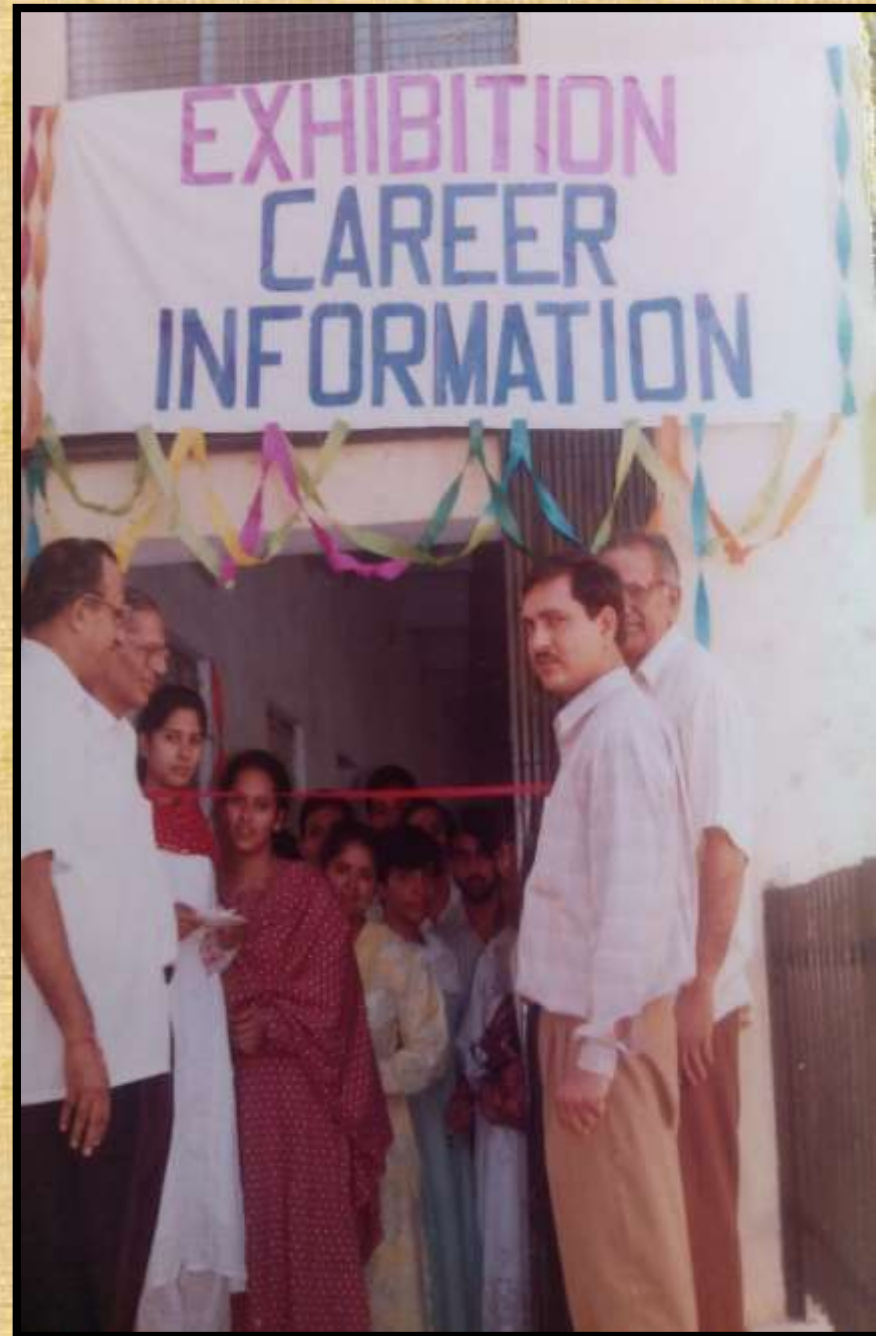
1. Name: Sh. Ramesh Kumar Sharma

**2. Qualifications: M.A.(Pub. Admn); M.L.I.Sc.; M.Phill.
Persuing Ph.D. from O.P.J. university, Churu.**

**3. Experience: 32 Years
service as college librarian.**

**4. Training/Workshop/
Orientation Course/
Refereshar Courses/
Seminar Attended:-**

Orientation Course	=1
Refresher Courses	=3
National Seminars	=3



LIBRARY STAFF MEMBERS

1) Mrs. Kiran
Sharma,
Age: 43 Years,
Experience: 6
Years

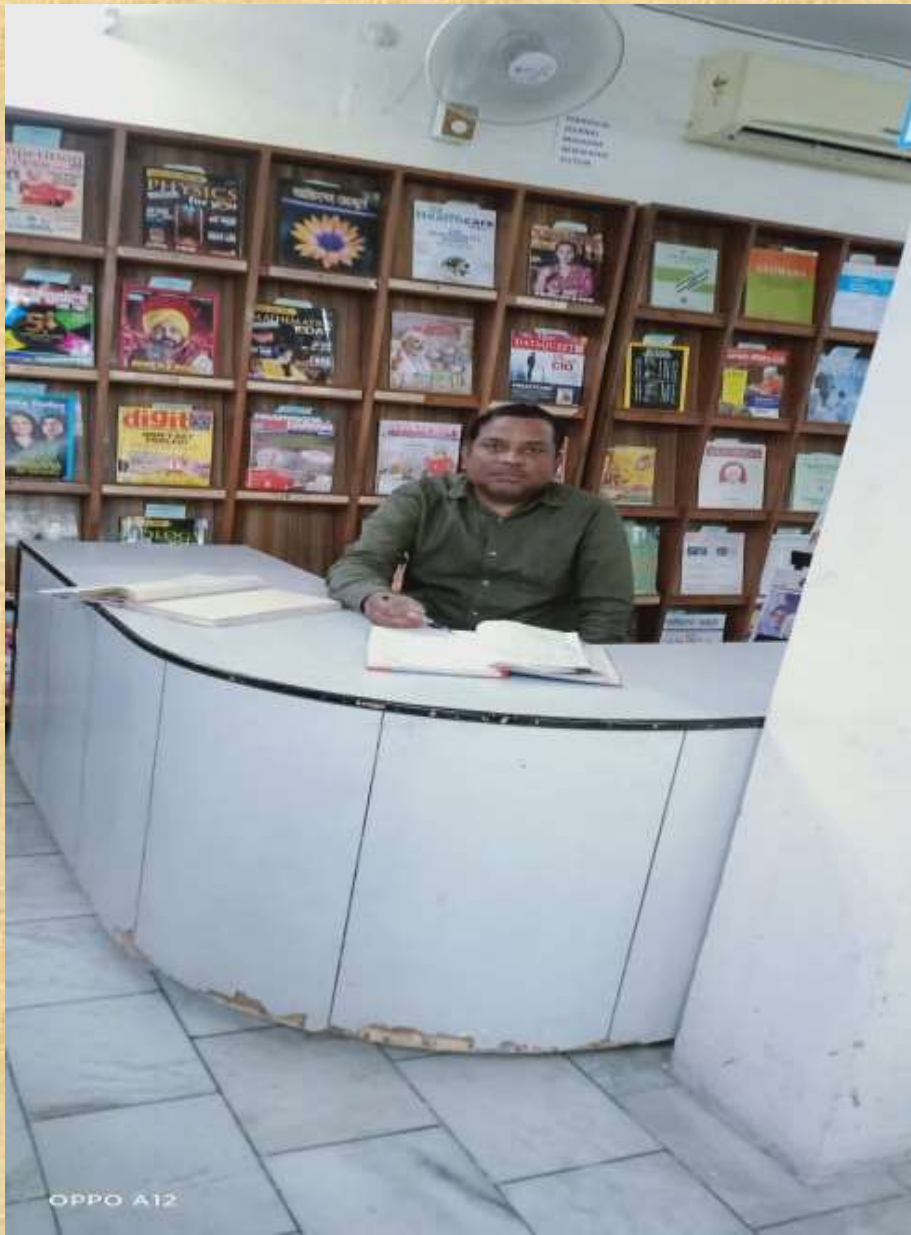




2) Mr. Naresh
Kumar,
Age: 55 Years,
Experience: 32
Years

3) Mr. Sunil
Kumar,
Age 54 Years,
Experience: 32
Years





4) Mr. Krishan
Kumar,
Age 40 Years,
Experience: 5
Year

LAYOUT OF LIBRARY

The Library building is located in the centre of the college and adjacent to the class room building. It consists:-

1. LIBRARIAN
OFFICE

2. PROPERTY
COUNTER

3. LOG IN/ LOG
OUT FOR
STUDENTS/
FACULTY

4. DISPLAY
OF NEW
ARRIVALS

5. COMPUTERIZED
CIRCULATION
COUNTER WITH
KIOSK AND DROP
BOX MACHINES

6. U.G.
GENERAL
BOOKS

**7.P.G. GENERAL
BOOKS**

**8.REFERENCE
BOOK SECTION**

**9.INTERNET SECTION FOR STUDENTS AND
FACULTY WITH TEN COMPUTERS**

**10.WI-FI
FOR
STUDENTS**

**11.EQUIPPED
WITH AIR
CONDITIONERS.**

**12.EQUIPPED
WITH FIR
FIGHTING
EQUIPMENTS.**

**13.PERIODICAL SECTION WHICH CONTAINS NEWSPAPERS ,
MAGAZINES, JOURNALS AND PERIODICALS**

**14.THREE READING ROOMS WITH BEST QUALITY FURNITURE,
LIGHTING AND PEACEFUL STUDY ENVIRONMENT.**

OBJECTIVES

1. To Acquire, Organize and update the Library Collection to support teaching –learning process.

2. To encourage students to read beyond the requirements of the curriculum.

3. To work with faculty in integrating information skills, knowledge of information sources, and the use of technology in accessing information needed to strengthen their instruction, research and extension.

4. To provide instruction and assistance in the effective use of learning resources/ services.

MISSION



Library serves as a resource centre and aims to develop a comprehensive collection of Books and Journals and non book material , useful for students and faculty of the college and provides an efficient dissemination of knowledge.

WORKING HOURS OF LIBRARY

09:00AM TO
04:00PM (MONDAY
TO SATURDAY)

SUNDAY AND
HOLIDAYS
CLOSED.



LIBRARY COMMITTEE

- Library Committee is formed in the beginning of every academic year, by the Principal.
- Library Committee takes the policy decisions, for the betterment and to improve the collection of Library.
- Important decisions regarding purchase of books, withdrawal of books, purchase of equipments for the library, and policy decisions regarding purchase of Journals, Magazines, newspapers and other items are discussed in the meetings of the Library Committee.

Following are the members of Library Committee in this academic year:-

1.DR. VIKRAMJEET SINGH, PRINCIPAL

2.SH. RAMESH SHARMA, LIBRARIAN

3.SH. RAJESH KAD, HOD ELECTRONICS

4.MRS. ARUNA KAD, HOD PSYCHOLOGY

5.DR. MONIKA KAKKAR, HOD HINDI

6.DR. MAHINDER SINGH, HOD HISTORY

7.MRS. MANJU SHARMA, HOD GEOGRAPHY

8.DR. HAMENT SHARMA, BOTANY

9.MR. SURIENDER SINGH, GENERAL OFFICE

TOTAL LIBRARY COLLECTION

Total Number of Books = 39576

No. of Titles = 8852

No. of Text Books = 38376

No. of Ref. Books = 1200



No. of Journals = 30

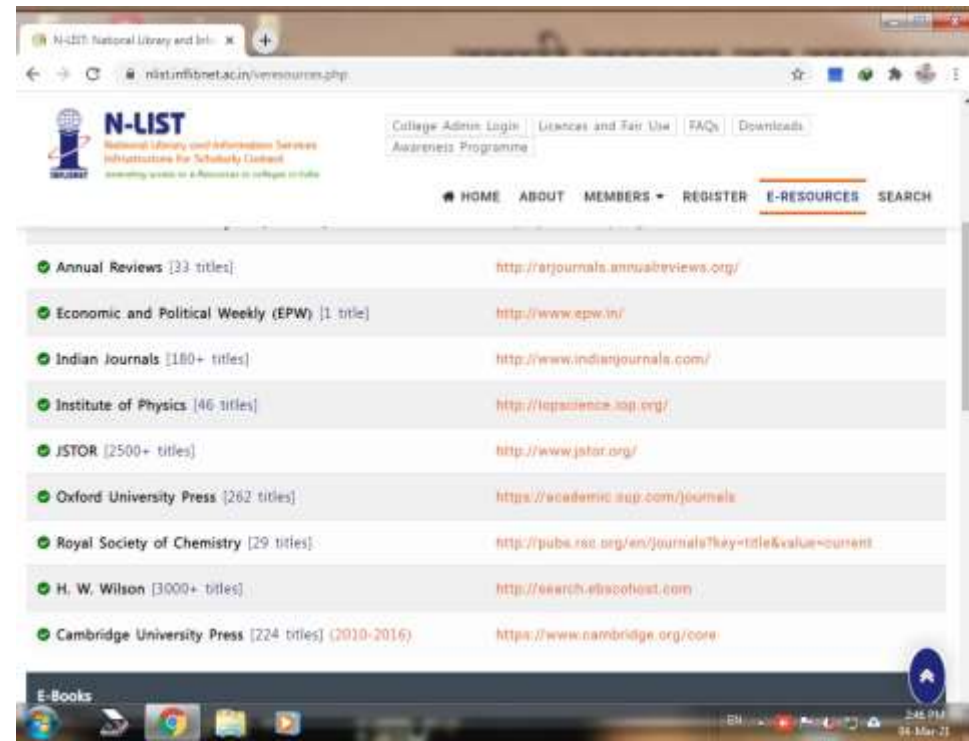
No. of Magazine = 35

No. of Newspapers = 25

No. of CD/DVD = 210

No. of E-Books = 563

No. of E- Journals = subscribed to INFLIBNET (Information and Library Network through N-List (National Library and Information Services infrastructure for scholarly content performance). College faculty and students can access e books and e journals through N-List.



The screenshot shows the N-List website interface. The header includes the N-List logo and navigation links such as 'College Admin: Login', 'Licenses and Fair Use', 'FAQs', and 'Downloads'. Below the header, there is a menu with 'HOME', 'ABOUT', 'MEMBERS', 'REGISTER', 'E-RESOURCES', and 'SEARCH'. The main content area displays a list of e-journals with their respective titles and URLs:

Journal Title	Number of Titles	URL
Annual Reviews	33 titles	http://ajournals.annualreviews.org/
Economic and Political Weekly (EPW)	1 title	http://www.epw.in/
Indian Journals	180+ titles	http://www.indianjournals.com/
Institute of Physics	46 titles	http://iopscience.iop.org/
JSTOR	2500+ titles	http://www.jstor.org/
Oxford University Press	262 titles	https://academic.oup.com/oxjournals
Royal Society of Chemistry	29 titles	http://pubs.rsc.org/en/journals?key=title&value=current
H. W. Wilson	3000+ titles	http://search.ebscohost.com
Cambridge University Press	224 titles (2010-2016)	http://www.cambridge.org/core

The bottom of the screenshot shows the Windows taskbar with the 'E-Books' application icon and the system clock displaying 2:45 PM on 04 Mar 2014.

TOTAL NUMBER OF BOOKS PROCURED FROM 2016-17 TO 2020-21

YEAR	BOOKS PROCURED	AMOUNT
2016-17	1092	292507
2017-18	791	271776
2018-19	576	125734
2019-20	479	142508
2020-21	574	122151

INFRASTRUCTURE OF LIBRARY

COMPUTERS = 15

**SERVER PC AND LAN
CONNECTIVITY = 01**

**Wi-Fi and LAN
connectivity =
Provided**

**POXO Library Management
Software = 01**

**RFID smart card
printer = 01**

**Air Conditioners
= 04**

**Geo Tagging
Scanner
= 02**

T.V. Set LED = 01

UPS = 15

Edu Sat = 01

**CCTV Cameras
= 04**



Kiosk machine for books issue = 01

**Drop Box machine for books return
= 01**

Geo Tagging Scanner
= 02

Anti-Theft Gate = 01



AMOUNT SPENT ON JOURNALS, MAGAZINES AND NEWSPAPERS

YEAR	AMOUNT
2016-17	53061
2017-18	52546
2018-19	42578
2019-20	54736
2020-21	26440

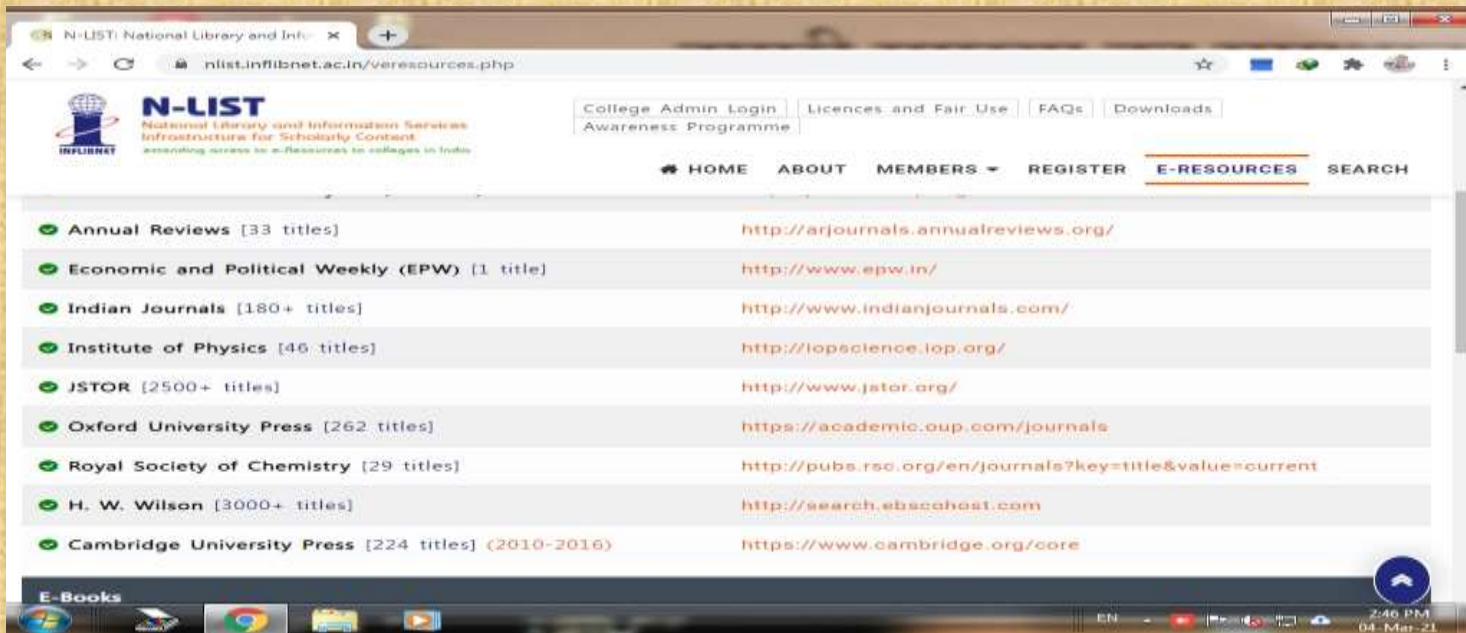
E-RESOURCES

SOURCE = N-LIST

E-JOURNALS
= 7000+

E-BOOKS
= 1,80,000+

WEBSITE URL =
nlist.inflibnet.ac.in



The screenshot shows the N-LIST website interface. The header includes the N-LIST logo and navigation links: College Admin Login, Licences and Fair Use, FAQs, Downloads, HOME, ABOUT, MEMBERS, REGISTER, E-RESOURCES, and SEARCH. The main content area displays a list of e-resources with their titles, counts, and URLs.

Resource Name	Count	URL
Annual Reviews	33 titles	http://arjournals.annualreviews.org/
Economic and Political Weekly (EPW)	1 title	http://www.epw.in/
Indian Journals	180+ titles	http://www.indianjournals.com/
Institute of Physics	46 titles	http://iopscience.iop.org/
JSTOR	2500+ titles	http://www.jstor.org/
Oxford University Press	262 titles	https://academic.oup.com/journals
Royal Society of Chemistry	29 titles	http://pubs.rsc.org/en/journals?key=title&value=current
H. W. Wilson	3000+ titles	http://search.ebscohost.com
Cambridge University Press	224 titles (2010-2016)	https://www.cambridge.org/core

The bottom of the screenshot shows a taskbar with the Windows logo, several application icons, and a system tray displaying the time as 2:46 PM on 04-Mar-21.

ICT ENABLED LIBRARY SERVICES

1. COMPUTERIZED ISSUE AND RETURN OF BOOKS

2. 15 COMPUTERS WITH INTERNET FACILITY FOR RETRIEVAL OF E-JOURNALS AND E-BOOKS.

3. 04 CCTV CAMERAS ARE INSTALLED IN THE LIBRARY.

4. WI-FI FACILITY IS GIVEN TO STUDENTS IN THE LIBRARY.



POWER BACKUP IN THE LIBRARY

FOR PROVIDING UNINTERRUPTED SERVICES FOR THE STUDENTS AND STAFF, POWER THROUGH AUTOMATIC GENERATOR IS PROVIDED IN THE LIBRARY.



SERVICES

**1. Circulation
(Issue, Return
and Renewal)**

**2. Reference
Service**

**3. Open
Access system**



**4. Access to E-Books and E-
Journals in the Library**

5. Internet Facility

6. Wi-Fi Facility

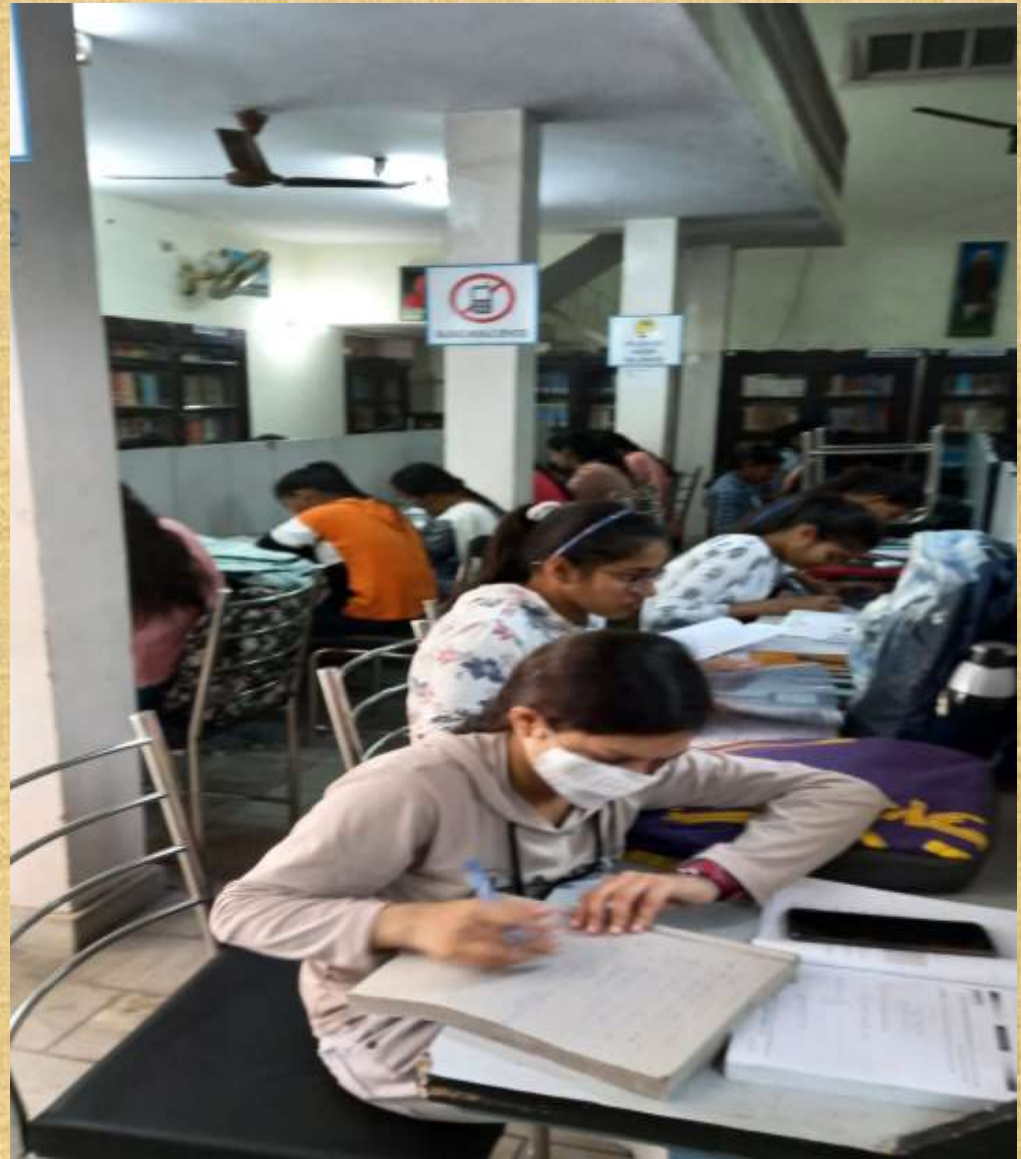
7. Display of new arrivals of books

9. Back volumes of Journals and Magazines

10. Press Clipping file of college activities

11. Book-Bank Facility

8. Reading Room Facility



BEST PRACTICES

1. OPEN ACCESS SYSTEM

2. INTERNET FACILITY WITH WI-FI CONNECTIVITY

3. CAREER GUIDANCE

**4. DISPLAY OF NEWSPAPERS CLIPPINGS ON NOTICE
BOARDS**

5. DISPLAY OF NEW ARRIVAL OF BOOKS

**6. FOOT-FALL REGISTERS ARE MAINTAINED FOR
STAFF AND STUDENTS**

**7. ASSISTANCE IN LOCATING REQUIRED READING MATERIAL
FROM INTERNET TO THE STAFF AND STUDENTS.**

E-RESOURCES

1. N-List

Subscribe

2. Open J-Gate

Free Journals

3. DOAJ

Free Journals

4. OAlster

Free Journals

DIRECTORY OF OPEN ACCESS JOURNALS (DOAJ)

Free, Full Text, Quality Controlled , Scientific and Scholarly Journals, covering all subjects and many languages.

1. Journals = 11361

2. Searchable article level = 7069

3. Countries = 136

4. Articles = 2,212,929

E-RESOURCES AVAILABLE UNDER N-LIST PROGRAMME

E-Journals (Full text)

- American Institute of Physics [18 titles]
- Annual Reviews [33 titles]
- Economic and Political Weekly (EPW) [1 title] Alternate Link
- Indian Journals [180+ titles]
- Institute of Physics [46 titles]
- JSTOR [2500+ titles]
- Oxford University Press [262 titles]
- Royal Society of Chemistry [29 titles]
- H. W. Wilson [3000+ titles]
- Cambridge University Press [224 titles] (2010-2016)

E-Books

- Cambridge Books Online [1800 titles]
- E-brary [185000+ titles]
- EBSCOHost-Net Library [936 titles]
- Hindustan Book Agency [65+ titles]
- Institute of South East Asian Studies (ISEAS) Books [382+ titles]
- Oxford Scholarship [1402+ titles]
- Springer eBooks [2300 titles]
- Sage Publication eBooks [1000 titles]
- Taylor Francis eBooks [1800 titles]
- Mylibrary-McGraw Hill [1124 titles]
- South Asia Archive [through NDL]
- World e-Books Library [Now Available through NDL only]

LIST OF JOURNALS, MAGAZINES AND NEWSPAPERS

Journals Purchased during the year

- Indian Journal of Marketing
- Indian Journal of finance
- Parbandhan: Indian Journal of Management
- Arthshastra: Indian Journal of Economics and Research
- Indian Journal of Research and Capital Market
- AMC Indian Journal of Entrepreneurship
- Indian Journal of Chemistry
- Current Science
- Communicator
- Sanchar Madhyam
- N-List Subscription
- Science Reporter
- Vigyan Pargati
- Yojana
- National Geographic
- .K.U. Research Journal
- .New India Samachar
- .Kurukshetra
- .Hari Gandha

Newspapers

1. The Tribune	04
2. Hindustan Times	04
3. Times of India	04
4. Indian Express	02
5. Economic Times	01
6. The Hindu	01
7. Dainik Tribune	03
8. Jagaran	04
9. Bhashkar	04
10. Punjab Kesari	03
11. Amar Ujjala	03
12. Ajit Samachar	02
13. Nav Bharat Times	01
14. Hindustan Hindi	01
15. Hari-Bhoomi	03
16. Nabh Chhor	01
17. Pathak Pakash	01
18. Aaj Tak	01
19. Jansatta	01
20. Jagat Kranti	01

Magazines

1. Digit
2. Data Quest
3. Electronics for you
4. Employment News
5. Rojgar Samachar
6. Cricket Samrat
7. Physics Today
8. Chemistry Today
9. Mathematics Today
10. Biology Today
11. India Today (English)
12. Readers Digest
13. Outlook (English)
14. Science Refresher
15. Grah Sobha
16. Sports Star
17. Competition Success Review
18. Competition Affairs
19. Partiyogita Darpan

20. Samanya Gyan Darpan
21. Health care (English)
22. Kurukshetra
23. Yojana
24. The Week
25. G.K. Today
26. Business Today
27. National Geography
28. Economic and political weekly
29. Frontline
30. Target for Current Affairs (Hindi)
31. Gyanam Samyaki (Hindi)
32. Current Affairs
33. Nirogdham

34. Amar Jyoti
35. Arya Jagat
36. Aryan Heritage
37. Hari Gandha
38. Competition Refresher
39. Physics for you
40. Business Today
41. Sahitya Amrit
42. Dawn to Earth
43. PC Quest
44. MARG
45. Tits Bits
46. Tankara Samachar
47. Current Affairs dot com
48. Desh Haryana
49. Vivek Jyoti

SELF ANALYSIS

STRENGTH

1. Library is in a separate building
2. Three big Reading Rooms with best seating and lighting facilities
3. Library is automated
4. Open access system
5. Wi-Fi and Internet facility for students and staff

WEAKNESS

1. Separate UPS (Generator) is required for Library Building
2. Lack of Space
3. Need more staff for better services
4. Separate reading room for faculty members with sufficient space
5. Photocopier is required for Library.

OPPORTUNITIES

1. Diploma in Library and Information Science can be included as add-on course.
2. Like B.A./M.A., B.Lib. Sc. And M.Lib.Sc. may be included at degree level, in future.

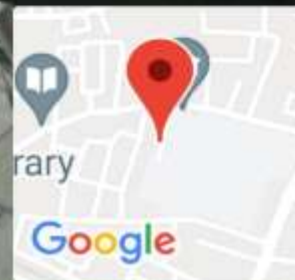
THREATS

1. Lack of Library Funding Policy
2. Loss of books in open access system.

E-ZONE



GPS Map Camera



Hisar, Haryana, India

5P57+9XG, Aggarwal Colony, Hisar, Haryana
125001, India

Lat 29.158688°

Long 75.715008°

29/11/21 01:45 PM

READING ROOMS



LIBRARY RULES AND REGULATIONS

- **Library Hours 9A.M. to 4 P.M**
- **Strict silence, decorum and discipline must be maintained in the library.**
- **Use of mobile phones is strictly prohibited in the library premises.**
- **Every member must sign the register available at the entrance.**
- **Students have to bear the Identity Card for entering the Library.**
- **In case of loss of Identity Card, student has to submit copy of F.I.R. and fine as per the college rules.**
- **Books once issued, should not be brought inside, unless it is to be returned.**
- **Users should not deface, cut, mutilate or damage Library• Materials (including documents) in any form.**
- **If found guilty, User will be charged double the cost of that particular material.**

- **Newspapers and Magazines must be read only in the library on specific tables and should not be taken to any other reading areas.**
- **Eatables/bags/personal books or journals in the library will not be allowed.**
- **The library card is not transferable and its loss must immediately be reported to the library.**
- **User will be held responsible for misuse of his/her library card.**
- **Any change of address may please be intimated to the Library in written.**
- **For misplaced, un-priced, gratis publications, rate as approved by Library Committee will be applicable.**
- **Members are free to browse the books in the Library and the books taken out of the shelves should be left on the reading tables.**
- **Journals (unbound issues)/Reference Books/ Reports will not be issued from the library.**
- **No circulation will take place from the Reference Library.**
- **Defaulters, in case of delay after the permissible period of loan, the defaulters' will not be issued any publication till they clear the past account of the Library.**

- **Maximum of 03 Books to U.G. Student and 04 Books to the P.G. student are allowed at a time for 14 days.**
- **A fine of re 1/- per day/ per book will be levied/ charged for delay of books. Loss/damage/disfiguring/tearing of pages of Library books, twice the prevailing cost of the book (as replacement cost) will be charged. So, ensure you are not receiving any such book else report it to the library staff.**
- **On discontinuity/cessation of services, obtain 'No Dues Certificate' from the Library.**
- **The Librarian is empowered to recall any book at any time if necessity arises.**

THANK YOU

