G-SUITE ACCOUNT INSTRUCTIONS FOR STUDENTS

- 1. The college G-suite account/Id is the property of Dayanand College, Hisar.
- 2. The college G-Suite account/email is non transferable.
- 3. The college account is for Education & Official Purpose only.
- 4. The account should be surrendered at the time of relieving the college.
- 5. You are advised to add recovery mobile number and personal email account with this G-suite account for recovery of the password etc.
- 6. This account is bound with the terms and conditions lay down by Google & Dayanand College, Hisar. It is mandatory to use the account under these conditions only.
- 7. Regularly visit the college website <u>www.dnc.ac.in</u> for regular updates.
- 8. It is compulsory to have screen lock (Number/ Pattern/ Biometric) to use college domain account to avoid any unauthorized use of the account.
- 9. Please contact the concerned teacher to add your Id in the particular Classroom if you don't find the invitation or you have decline the invitation by mistake. Attend the classes as per the invitation received by the teacher. Only the concerned teacher can invite a student.
- 10. Google Meet link is not to be shared with the students on any other platforms as the meeting link is embedded in the camera icon of the Classroom. Teacher and students only need to click on the camera icon to start the meet according to the timetable allotted. Student cannot join before a teacher starts the meet.

11. Remember your password for Login. In case forget Password. Please contact the following teachers and admin through respective mail and wait for atleast 24 hours.

Class	Name of Teacher	Email ID
ALL PG Classes (I & II)	Sh. Vijay Singh, Asstt. Prof.	vijaysinghcs@dnc.ac.in
B.Sc./ BCA I	Sh. Deepender Duhan,	deependerduhan@dnc.ac.in
	Asstt. Prof.	
B.Sc /BCA II	Ms. Monika, Asstt. Prof.	monikacs@dnc.ac.in
B.Sc. /BCA III	Sh. Sonu, Asstt. Prof.	sonucs@dnc.ac.in
B.Com/BBA/BAMC I	Ms. Jyotsana, Asstt. Prof.	jyotsanacs@dnc.ac.in
B.Com/BBA/BAMC II	Ms. Kanika Yadav, Asstt. Prof.	kanikayadav@dnc.ac.in
B.Com/BBA/BAMC III	Ms.Kanika Khanna, Asstt.	kanikakhanna@dnc.ac.in
	Prof.	
B.A./B.A. Hons I	Ms. Manisha Rani, Asstt. Prof.	manisharani@dnc.ac.in
B.A./B.A. Hons II	Ms. Deepika Bishnoi, Asstt.	deepikabishnoi@dnc.ac.in
	Prof.	
B.A./B.A. Hons III	Ms. Kavita Rani, Asstt. Prof.	kavitarani@dnc.ac.in

Principal Dayanand College, Hisar