Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DAYANAND COLLEGE**
Name of the head of the Institution	**Dr. Suman Sardana**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01662233136**
Mobile no.	**9416786966**
Registered Email	**principal.dnchsr@gmail.com**
Alternate Email	**iqacdnpgc@gmail.com**
Address	**Dayanand College, D.N. College Road, Hisar-125001 (Haryana)**
City/Town	**Hisar**
State/UT	**Haryana**
Pincode	**125001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr.Vivek Srivastava**
Phone no/Alternate Phone no.	**01662233136**
Mobile no.	**9896153203**
Registered Email	**iqacdnpgc@gmail.com**
Alternate Email	**principal.dnchsr@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.dnc.ac.in/downloads/files/n60e015850e219.pdf**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://www.dnc.ac.in/downloads/files/n60dad4ceac571.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B++**	**80.10**	**2004**	**08-Dec-2004**	**07-Jan-2009**
2	**A**	**3.02**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

04-Jan-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Talent Hunt Show from 1.10.2018 to 05.10.2018	01-Oct-2018 5	108
Annual prize distribution function	12-Apr-2019 1	742
Organised 68th Annual Athletic Meet	01-Mar-2019 1	80
National Sports Day was organised by College	19-Aug-2019 1	45
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DGHE (Govt. of Haryana)	Maintenance Grant	State Govt.	2019 365	76300000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Academic Calendar for the new session was prepared and followed in toto w.e.f. July 2018. • Repair and Maintenance work in hostel and college campus. • To increase the participation of teachers in seminars, conferences etc. • Improvement in the ICT facilities. • Financial Help to needy and meritorious students in the form of fee concession.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC proposed to organise zonal/university level sport activity.	College hosted and organised university level boxing championship on 9th January, 2019.
IQAC suggested to incorporate Academic Calendar for the new session w.e.f. July, 2018.	Academic Calendar was introduced and followed in toto.
IQAC suggested to organise subject society functions and activities.	Subject societies of many departments organised their functions and activities.
IQAC suggested to invite external experts and coaches in dance, music, play etc. so as prepare the students for zonal, inter zonal, national level cultural events and competitions.	The External experts/coaches in dance, music, play etc. were invited on payments basis to guide the students for cultural festivals.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Academic Council	22-May-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	SOFTWARE MODULE AGENCY – SOFTWARE SOLUTION PROVIDER, #37, KAILNDI COLONY, IST FLOOR, PHASE I, BEHIND LAL DAWARA, YAMUNA NAGAR, HARYANA SOFTWARE MODULE : ACADEMIC MANAGEMENT SYSTEM Yes, a partial Management Information System (MIS) is there in the college and this partial Management Information System helps the college in carrying out administration, functions, admissions, examination, fee collection, finance and accounts as well as maintenance of college library etc. • PLANNING AND DEVELOPMENT : Most of the developmental

activities in the college are planned and executed by IQAC and college advisory committee. The members of the IQAC are part of the major committees like College Advisory Committee, College Development Council, ICT Committee etc. The college has developed its own partial MIS system. The various departments like teaching, library, accounts, NSS and NCC etc. of the college keep the IT Cell informed of their semester wise and annual plans. The departments take approval of the principal and respective committees for these activities. • ADMINISTRATION : To improve and timely completion of administration work, the college uses ICT and egovernance in all its offices. All the process of bringing together a number of activities under egovernance is quite sound and still going on. The communication with the university and DGHE office is done through emails. Various information, notices and data exchange among the teaching and nonteaching staff is also done through egovernance. A number of college meetings are conducted online. • FINANCE AND ACCOUNTS : The department of finance and accounts maintains and keeps all its records in the electronic form in the computers. The Salary processing, all the payments and receipts are recorded in the computer software. The salary, PF and loan etc. are processed and recorded electronically. The college portal has the facility to receive student's fee directly online. • STUDENT ADMISSION AND SUPPORT : Applications for admissions to various courses are invited online on DGHE, Govt. of Haryana portal and students can view the prospectus, apply for admission and check their merit status online. They can also pay their fee online. A lot of information regarding students and their interest is available on the college website. Their syllabus and lesson plans, academic calendar and time table are also available on the college website. • EXAMINATION : The College semester examination are conducted by University of Science. Examination forms and details of the students are sent by the college to the university online. The admit cards, date sheet, exam notice and results are

all sent online by the university. The remuneration to be given to the teaching and nonteaching staff on duty is also processed online. The internal evaluation marks and practical examination marks are uploaded individually by the concerned teachers on the university portal. The students can see their results and mark sheets online. Examination duties of teachers are also received through email and all correspondence related to exams is done through emails.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As a constituent college of Guru Jambeshwar University of Science and Technology, Hisar, Dayannad College, Hisar follows the curriculum and guidelines set by the university and UGC. The departments are instructed by the college to prepare an independent calendar each in consultance with the academic calendar of the university which has all curricular, co-curricular and tentative schedule of examinations. The time table committee headed by the principal and the convener draws a detailed time table which allocates separate units of time for theory classes, practicals, ICT and other add on classes like environment science thus ensuring a balance between the number of activities the students are expected to participate in. The time table is displayed on the notice boards and uploaded on the website. Since the college has semester system, the students are given enough time to prepare for the examinations. The College is well equipped with laboratories, smart class rooms, audio visual and ICT facilities which are used by the teachers in delivering the curriculum. Yearly budget is prepared for each department taking into consideration the equipment and consumables in the labs. The bills are then submitted to the purchase committee constituted by the principal for verification of the item purchased. All the payments are made through cheque.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BSc	Non Medical	01/07/2018
BSc	Medical	01/07/2018
BSc	Biotechnology	01/07/2018
BSc	Electronics	01/07/2018
BSc	Computer Science	01/07/2018
MSc	Biotechnology	01/07/2018
MCom	Commerce	01/07/2018
MSc	Mathematics	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Biotechnology	1
MSc	Biotechnology	1
MSc	Biotechnology	9
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A well structured questionnaire from students, parents, alumni and teachers is obtained annually. Feedback questionnaire design by the IQAC about teachers is based on punctuality, subject knowledge and teaching skills. The Performance of the teachers is based on the curriculum and syllabus covered by them in the class, whether the teachers were well prepared and able to communicate effectively in the class. The students are asked to assess the fairness of internal evaluation process by the teachers. The Proforma also takes feedback on the mentoring done by teachers, opportunities provided for learning and

growing, platforms given for extracurricular activities, efforts made by teachers to improve soft skills and inculcate life skills. The College also collects feedback regarding the discussion of programme outcome, programme specific outcome and course outcome and ICT facilities given to them. To improve the quality of teaching, the teachers are also made to fill the feedback proforma, which is kept confidential and used for quality improvement of the syllabus/curriculum and the institution. Teachers feedback regarding the curriculum and syllabus are need based and well defined. Programme Outcome, Programme Specific Outcome and Course Outcome are taken and analysed at the departmental level. The availability of sufficient number of books, reference books and digital resources in the library are also asked from students. Feedback is also collected from alumni and parents on the facilities available in the institute. Many of the alumni who are doctors, and chartered accountants posted in the city are regularly consulted and made to visit the college to guide the students. Parents feedback is used by the departments to understand the needs of the students and improve their results. All the forms are properly analysed and implemented so that corrective measures can be taken. Students are also taken for Field /Industrial visits to bridge the gap between academics and companies requirements. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Guest lectures by erudite speakers from well known universities and colleges are conducted to give practical exposure to students and help them in their career planning.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	800	3749	783
BA	English Hons	30	143	30
BCom	Aided and Self Finance	340	1921	336
BSc	Medical	160	848	157
BSc	Biotech	60	309	57
BSc	Non Medical	240	1880	234
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	5160	430	123	36	159

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
159	159	210	8	6	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers are the matured mentors in the institution for their students at Dayanand College, Hisar. We have a well planned mentor mentee network in our college. Mentor plays the role of guide and counsellor to the students. Looking at the demography of students, mentoring plays an important role in order to help students in achieving their aim and students are made to feel secure in all aspects. Each teacher in the college is assigned a group of mentees for the complete academic session. They support the mentee in skill development and enhancing their abilities through keen observation and assessment. Various activities like career guidance, project work, debate, group discussion, Presentation, seminars, field visit, industrial visit, educational tours etc. based on curriculum are organised by the mentee. Students are free to approach their mentors any time in the college. They freely tell their problems to their teachers, who in turn listen to them patiently and solve their matters as much as possible.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5590	159	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
197	159	38	117	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	304-226	5th Semester	15/12/2018	16/03/2019
BA	304-226	3rd Semester	29/12/2018	06/08/2019
BA	304-226	1st Semester	27/12/2018	26/07/2019
BA	304-225	5th Semester	15/12/2018	25/03/2019
BA	304-225	3rd Semester	29/12/2018	24/09/2019
B.A.BEd	304-255	1st Semester	17/12/2018	01/10/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated to Guru Jambheshwar University of Science and Technology, Hisar and teachers are bound by the procedures prescribed by the university with respect to internal assessment of students. The College examination department perform internal evaluation as per norms of the university and students are evaluated internally for by 20 of their total marks. For effective implementation of Continuous Internal Evaluation (CIE) system at the institutional level, the college conducts sessional tests for each paper in all the subjects both at UG and PG level. The answer scripts/answer sheets are given back to students after evaluation so that they can assess their performance and improve their grades in examination. If there is any discrepancy, it is removed at the level of subject teacher. The CIE system also includes assignment work, project work and attendance of students. The students are informed about the day of test and submission of assignment well in time. There is also a provision of re conduct of sessional test for the students, who were absent on the day of test due to some reasons or illness. The system of CIE serves like an alarm that alerts the students while there is a scope for corrective action. All the departments display the marks of the internal assessment on notice boards and the students can check their internal assessment marks on the notice boards prior to the commencement of semester examination. If any discrepancy is reported by the students, the same is taken up the teacher. The marks are checked and verified by the concerned teacher before uploading on the university portal further their marks are send to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, before the start of the new session the detailed academic calendar is prepared by college and the IQAC in the month of July. It is prepared keeping in mind the schedule and norms prescribed by the affiliating university and Director General Higher Education, Govt. of Haryana. Both the college and the IQAC jointly prepare the academic calendar based on the information provided by various departments. These activities are also evaluated during the meetings of IQAC from time to time. All the activities are held as per the tentative dates mentioned in the calendar. The calendar allows each department to plan the academic and co-curricular activities in a systematic manner. It includes the days allotted for assignments, assessment test, seminars, education tours, subject society activities, mentorship programme, summer vacations, winter vacations, examinations etc. The college distributes the calendar to various departments at the beginning of each session. The activities of IQAC for quality enhancement in the institution are also a part of their academic calendar. The academic calendar is also displayed on the notice boards and on the college website for the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.dnc.ac.in/downloads/files/n609d5e04d43fa.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

304-225	BA	Arts	781	222	28.43
304-226	BA	English Hons	30	12	40.00
304-229	BCom	Commerce	339	114	33.63
304-222	BCA	Computer Application	56	20	35.71
304-221	BBA	Business A dministratio n	59	17	28.81
304-230	BSc	Non Medical	234	54	23.08
304-231	BSc	Computer Science	58	4	6.90
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.dnc.ac.in/downloads/files/n60dd6db31ead3.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	547	Indian Foundation for the Arts	400000	200000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	5	3.53
International	English	1	4.00
International	Geography	2	1.48
International	History	3	5.85
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	6
History	5
Mathematics	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	17	7	Nill
Presented papers	20	24	Nill	Nill

Resource persons	1	2	Nill	Nill
		View File		

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Organised Self Defence Training on September 27, 2018	NSS Unit, Dayanand College, Hisar	4	225
Awareness rally on Swacchtta Abhiyan on January 12, 2019	NSS Unit, Dayanand College, Hisar in collaboration with Municipal Committee, Hisar	4	75
Organized Plantation Drive on Save Tree-Save Earth on August 28, 2018	NSS Unit, Dayanand College, Hisar	4	230
Organized Blood Donation camp on January 28, 2019	NSS Unit, Dayanand College, Hisar	4	97
		View File	

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All India Vayu Sena Camp, Jodhpur October- November, 2018	Gold Medal of cadet in Skit Shooting	Indian Air Force	1
Advance Leadership Camp, Ahmedabad	Gold Medal of cadet in Debate	Indian Air Force	1
Annual Traing Camp (ATC-179)	Best cadet in Drill First in Drill Competition	3Har Bn NCC Hisar	1
		View File	

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood Donation	NSS Unit, Dayanand	Organized Blood Donation	4	97

	College, Hisar	camp on January 28, 2019		
Plantation Drive	NSS Unit, Dayanand College, Hisar	Organized Plantation Drive on Save Tree-Save Earth on August 28, 2018	4	230
Swacchtta Abhiyan by Government of India	NSS Unit, Dayanand College, Hisar in collaboration with Municipal Committee, Hisar	Awareness rally on Swacchtta Abhiyan on January 12, 2019	4	75
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	NIl	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200	140.79

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management System	Partially	Entry of Library Record	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29389	545677	309	60024	29698	605701
Reference Books	54795	6030304	267	65710	55062	6096014
e-Books	532	Nill	30	Nill	562	Nill
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	NIl	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	203	8	0	0	0	12	23	0	0
Added	1	0	7	0	0	0	0	50	0
Total	204	8	7	0	0	12	23	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10.5	5.92	10.38	9.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policies and procedures for maintaining and utilizing infrastructure are concerned with overall development of students. All the physical, academic and support facilities are provided to students with maintaining high academic standards and facilitating them with wide array of extracurricular activities. All the classrooms are well maintained. We have WiFi enabled Labs, Common Rooms and Seminar Hall. Library is well stocked and well equipped with thousands of books and e-books along with internet and e resources. Also there are ramps and foot over bridges, washrooms for students with special needs. Students are facilitated with an environment where they can flourish their potential to maximum. Every facility in college is student centered and kept in mind their over all growth. Maintenance of physical infrastructure: 1. Laboratories are maintained by dedicated lab attendants and lab assistants. All equipments and stocks of chemicals and materials are regularly checked. 2. The Library is maintained by college library committee. The library has an experienced and knowledgeable staff. Books, Journals and e journals are purchased with the consultation of staff. 3. The Computers and other internet resources are provided through trained non teaching staff. 4. The college campus is covered with CCTVs for comprehensive security. 5. Office attendants assist in the administration work and proper maintenance of office. 6. The hostel has chief hostel warden, lady warden, attendant and mess staff to manage the functioning of hostel. 7. The college has the medical room for the staff and students that is managed by an medical attendant. 8. The overall maintenance of the college campus is done under the supervision of a consultant engineer and junior engineer. 9. College Electricians, Plumbers are assisting in college campus maintenance. 10. For Sports and extra curricular activities we have Yoga Room, Fitness Centre, Basketball Court, Grounds for all kind of games which are maintained by trained staff members. 11. Students' all psychological issues are resolved in time and they get the necessary counselling as well by psychology department . 12. College environment is student friendly and all policies and procedures are made to provide student best of everything I.e. Academics, Physical and support facilities. 13. A simplified and transparent procedure is followed in utilizing the available facilities in the college. Students write an application for utilizing a facility which is forwarded by the respective convener or teacher in charge and then approved by the principal based on the availability of the facility on a particular date.

https://www.dnc.ac.in/downloads/files/n60dd6c5615b64.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession to Brilliant and Needy Students and Student Aid Fund	197	411052
Financial Support from Other Sources			
a) National	Post Matric Scholarship (PMS)	515	49911114
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Self Defence Training	27/09/2018	225	National Service Scheme (NSS)
Seminar on Awareness about Scholarship for Girls	11/03/2019	165	Women Cell
Intra-college Mehndi Competition	25/10/2018	35	Women Cell
Lecture on Girls Safety (Durga Shakti Team)	09/08/2018	140	Women Cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
89	89	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
Nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	7	B.Sc.	Biotechnology	CCS HAU, Hisar (01) CDLU, Sirsa (01) GJUS&T, Hisar (04) MDU, Rohtak (1)	M.Sc. Biotechnology
2018	1	B.A.	History	CDLU, Sirsa (01)	M.A. History
2018	15	B.A.	Geography	Dayanand College, Hisar (07) CDLU, Sirsa (02) MDU, Rohtak (02) Central University, Mahendragarh (01 Government PG College, Hisar (01) GDC Bahal (01) CU, Bhatinda (01)	M.Sc./MA Geography

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Activities - Boxing	University	41
Sports Activities - National Sports Day	College	45
Sports Activities - 68th Athletic Meet	College	80

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver	International	1	Nill	B.COM. II 1730422 90062	Preksha Mittal
2018	Silver	National	1	Nill	B.A. III	Akhil Poonia

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council (Formed in October, 2018) President. Ms. Anita D/0 Sh. Ram Kumar, Vice-President. Mr. Navneet S/0 Sh. Karan Singh General Secretary. Karuna Aggarwal D/0 Radhye Shyam Joint Secretary. Divisha D/0 Sh. Sunil Kumar Student Representation. - Apart from the constitution of Student Council in 2018-19, the college provides ample representation to the students in academic and administrative bodies/committees. Students' representatives are there in IQAC committee to suggest and raise issues related to curricular and co-curricular activities. Subject societies and associations have students' office bearers such as president, vice-president, secretary, joint secretary and executive members etc. to plan, organise and execute departmental/subject society functions/events. It helps in inculcating leadership qualities among the students. NSS, NCC, Debating Society, Legal literary cell, Red Ribbon Club, Women Cell, Literacy society and other clubs etc. are made to provide effective participation, leadership social responsibilities and environmental consciousness among the students. Students are assigned duties during college functions/events to make them responsible citizen. Any kind of suggestion from the students individually or in group is taken care by college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

213

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two Practices of decentralization - Decentralization and participative management are clearly reflected in all the administrative, curricular, co-curricular and financial management of the institution. (A) All the academic activities starting from admissions, curricular planning, implementation and co-curricular activities exhibit decentralization and participative management. Enrolment of students for new programme and their admissions is done by college admission committee. The admission committee is headed by Dean Admissions, faculty wise Deans of arts, science and commerce for under graduate classes and Dean post graduate courses, conveners of various admission committees and members. All the decisions related to admission , physical counselling, cut off percentage of various courses etc. are taken by admission committee, which includes Dean admissions, Dean faculty of arts, science and commerce and Heads of various departments. For any kind of fee concession to students, the cases are referred to convener and members of fee concession committee. College time table is prepared by convener, co-convener and members of time table committee and displayed on college website and notice boards for the students. For conducting various co-curricular activities of the students, there are Dean Extramural, Incharge Sports, NSS programme officers, NCC incharges, Conveners of various clubs/subject societies. Dean Students Welfare looks after all the issues related to welfare of the students like organising tours, making voter cards, aadhar cards and opening of bank accounts etc. Any kind of indiscipline by students is taken care of by Dean, Co-Dean – discipline, Convener – Proctorial Board, Convener – Anti Ragging Squad and Convener – Anti Sexual Harassment committee. (B) The Practice of decentralization and participative management is also reflected in all kind of purchases, construction/maintenance and ICT work. For all kind of purchase in the college, there is a central purchase committee comprising teachers as convener, co-convener, members and persons from accounts office. Each purchased item is physically verified, entered in stock register and bills are passed by purchase committee. For all kinds of departmental purchases like laboratory equipments, glassware, chemicals and other consumable and non consumable items, there are separate departmental purchase committees. These departmental purchase committees includes HOD's, teachers and laboratory attendants and store incharges also. College library has a library purchase committee for purchase of books, journals, magazines etc. and for any kind of up gradation in college library. The huge college and hostel campus need repair and maintenance off and on. This work is looked after by college construction and maintenance committee. This committee includes teaching and non teaching staff as convener, co-convener, members etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed and developed by Board of Studies and Academic Council of Guru Jambheswar University of Science Technology, Hisar. Many of our senior faculty members are also the members of boards of studies of the affiliating university and play key role in design and development of syllabus. College follows the curriculum designed by the

		university. However the effective implementation and planning of curriculum is done at the college level. It includes college academic council, Dean of faculty of arts, science and commerce and Heads of all departments and convener time table committee.
	Teaching and Learning	College follows the semester system in its academic session as directed and designed by the affiliating university. College academic council and IQAC prepare the academic calendar based on the guidelines issued by Director General Higher Education and University. Academic calendar is distributed to various departments and notified to students through college website and notice boards. Time table committee prepares time table of all the classes and notifies it to the students and teachers. Heads of various departments prepare lesson plan, workload distribution, paper/course distribution in departmental meeting at the start of the session. Session wise planning of subject society functions, field trips, projects, quiz and extension lectures etc. is also planned and discussed in department meetings. Tentative dates of class test, internal assessments, assignments etc. are also discussed and executed accordingly. Heads of various departments give written request of maintenance/repair to the convener of the committee, who after consultation and discussion with principal and committee members get the work done on the lowest quotation rates or lowest labour, rates through an outside contractor. All kind of purchases related to ICT, like computers, laptops, software, web cameras, projectors and offering contract to internet agency is done through college ICT committee. This committee has teachers as conveners, co-conveners and members who carry out all kind of purchase on the lowest quotation rates basis, after getting it approved and passed through the committee. Apart from normal class room teaching, teachers also use ICT enabled teaching learning methods like youtube lectures, PPT's, Whatsapp groups etc. including use of audiovisual aids like charts, projectors and use of visualizers .

Examination and Evaluation	Internal evaluation is done by the college but external examination is conducted by the affiliating university, semester wise. All rules/regulations related to examination and evaluation is set up by controller examination office and passed through Academic and Executive council of Guru Jambheshwar University of Science and Technology, Hisar. Controller examination office of University prepares semester wise date sheet of UG and PG courses, which is displayed on college website and notice boards for the students. Any clash of dates in exams is reported timely to the university so that required changes can be made. Teachers are deputed on examination duty by the university for smooth conduct of examination. The continuous internal evaluation criteria of marks is also set by university but additional criteria like submission of assignments, attendance and regularity of students practicals, class tests, group discussion, participation in extra curricular and extra mural activities are also considered. The college ensures that various aspects of students personality development must be considered. Marks of the internal evaluation are displayed on the notice boards and students grievances if any are taken care of timely.
Research and Development	College has a research development committee, in which teachers from arts, science and commerce faculty are there as conveners and members. Committee suggests measures for promotion of research activity in the college and encourages the research activity by encouraging the faculty to take part in conferences, workshops, seminar and publishing research papers. The college provides financial help in the form of registration fee, TA/DA and duty leave to all the teachers participating and presenting papers in conferences/seminars. The college encourages activities like participation in workshops and visiting other institutes/laboratories to carry out their projects. College also published its multidisciplinary research journal "Enlightened Voice" in which research work of teachers, scientists from other institutes are published.

Library, ICT and Physical Infrastructure / Instrumentation	Our institute has a college library committee to suggest and execute the affairs of the library. Library has large number of books, reference books, journals, magazines, e-journals and e-books etc. Library has ample seating capacity for nearly 300 students and staff members in its two reading halls. It has a separate section for competitive exams books and text books for SC/ST students. The library is also equipped with OPAC and INFLIBNET. Every year new books, reference books are purchased and added in library from its allocated budget. ICT -USAGE .- The institute has eight computer labs, six smart class rooms, English Language lab, ICT enabled seminar hall and separate computer section in the library. All the Administrative offices, Examination office, Fee office, Accounts office, IQAC office, NSS Office, NCC Office are well equipped with computers, printers and internet facility. All the departments of arts, science and commerce faculty are provided with computers, printers and internet facilities for the use of students and teachers. College also has well maintained physical infrastructure for students like girls hostel, boys hostel, play ground, basket ball court, sports complex for indoor games, two open air theatres, seminar hall, canteen and mess facilities for boys and girls.
Human Resource Management	The recruitment and selection of both teaching and non teaching staff is done through proper selection committee. All the rules, regulations and criteria set by UGC, affiliating university and Director General Higher Education, Government of Haryana, are followed during interview/selection of teaching and non teaching staff. Various duties are assigned to all the staff members apart from their normal routine work. Teaching staff is encouraged to participate in seminars, workshops, orientation/refresher courses etc. Non teaching staff is also encouraged to participate in various departmental programmes/workshops etc.
Industry Interaction / Collaboration	College encourags its students to participate in industrial visits, research institutes visits, field tours, educational trips, visit to

	archaeological sites etc. to enhance their knowledge and provide them experiential learning. Department of Biotechnology arranges the visits of UG and PG students to research labs/universities/institutes of higher learning. Botany students go for excursion for study and collection of wild plants. Students of zoology department visit fish farming and aquaculture sites. Students of M.Sc. Geography visit outside states to study socio-economic behaviour of people of that state. History students visit archaeological sites/Rakhigadi etc. to boost their knowledge. Students of Psychology department are taken to psychiatric clinics to provide them practical knowledge of psychiatric patients.
Admission of Students	College has a centralized admission committee comprising members, co-conveners, conveners, faculty deans, headed by an overall dean admission. All the rules, norms and reservation policies for admission and new enrolment of students are done by Director General Higher Education, Government of Haryana. Admission guidelines are also issued by affiliating university, i.e. Guru Jambheshwar University of Science and Technology, Hisar. Enrolment of students for the new session is done online by DGHE, Govt. of Haryana. Candidates seeking admission apply for admission by downloading the admission from, available on DGHE website. Merit list is displayed on its website and also on college website and notice boards. Duly filled admission forms are checked and verified by the college admission committee. All the heads of various departments are the members of College admission committee and College Academic Council. All the decisions related to admission of students take place in these committees, including the dates of physical counselling. Fee of the students is deposited online and roll number slips are issued to them.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Most of the developmental activities in the college are planned and executed by IQAC and college advisory committee.

	The members of the IQAC are part of the major committees like College Advisory Committee, College Development Council, ICT Committee etc. The college has developed its own partial MIS system. The various departments like teaching, library, accounts, NSS and NCC etc. of the college keep the IT Cell informed of their semester wise and annual plans. The departments take approval of the principal and respective committees for these activities.
Administration	To improve and timely completion of administration work, the college uses ICT and e-governance in all its offices. All the process of bringing together a number of activities under e-governance is quite sound and still going on. The communication with the university and DGHE office is done through e-mails. Various information, notices and data exchange among the teaching and non-teaching staff is also done through e-governance. A number of college meetings are conducted online.
Finance and Accounts	The department of finance and accounts maintain and keep all its records in the electronic form in the computers. The Salary processing, all the payments and receipts are recorded in the computer software. The salary, PF and loan etc. are processed and recorded electronically. The college portal has the facility to receive students fee directly online.
Student Admission and Support	Applications for admissions to various courses are invited online on DGHE, Govt. of Haryana portal and students can view the prospectus, apply for admission and check their merit status online. They can also pay their fee online. A lot of information regarding students and their interest is available on the college website. Their syllabus and lesson plans, academic calendar and time table are also available on the college website.
Examination	The College semester examination are conducted by Guru Jambheswar University of Science Technology, Hisar. Examination forms and the details of the students are sent by the college to the university online. The admit cards, date sheet, exam notice and results are all sent online by the university. The remuneration to be given to the

teaching and non-teaching staff on duty is also processed online. The internal evaluation marks and practical examination marks are uploaded individually by the concerned teachers on the university portal. The students can see their results and mark sheets online. Examination duties of teachers are also received through e-mail and all correspondence related to exams is done through e-mails.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.Yashu Rai Tayal, Asso. Prof.	Skill India A Great Vision for 21st Century Progressive India.	Fateh Chand College For Women, Hisar	200
2018	Dr. Neeru Bala, Asstt. Prof.	Vedic Mathematics – 2018	Ch. Bansi Lal University, Bhiwani	370
2018	Dr. Arachna Malik, Asstt. Prof.	Road Safety In India . Issues Challenges	S.A. Jain (P.G.) College, Ambala City	610
2018	Dr. Arachna Malik, Asstt. Prof.	Recent Trends In Science Technology A Computational Approach	Ch. Bansi Lal University, Bhiwani	670
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
Attended Refresher course in Botany at UGC-HRDC, Punjabi University, Patiala	1	01/12/2018	21/12/2018	21
Attended Workshop on "Computational System Biology and Bioinformatics' organized Department of Bio and Nanotechnology, Guru Jambeshwar University of Science Technology, Hisar	1	25/02/2019	26/02/2019	2
Attended one week Workshop on "MOOC's, e-Content Development and Open Education Resources' organized by Human Resource Development Centre, Guru Jambeshwar University of Science Technology, Hisar	1	04/02/2019	09/02/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
42	159	35	76

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. If salary is delayed due to any reason, advance is given to teachers against salary. 2. Maternity leave for	1. Provision of advance to non teaching staff if there is delay in salary. 2. Provision of maternity leave to permanent female	1. Financial Help and fee concession to needy and meritorious students. 2. Bus Pass facility for students travelling out

regular female teachers. 3. Facility of loan from provident fund. 4. Accommodation to warden and principal in campus. 5. Accommodation and mess facility to single female teachers in girls hostel. 6. Fee concession and book bank facility to staff wards. 7. Employees' Health Insurance Scheme (ESI) for adhoc teaching staff. 8. Study leave facility for teachers who want to pursue research. 9. Rest rooms/Retiring rooms for ladies and gents teaching staff. 10. Facility of opening bank accounts. 11. Clean and Safe drinking water. 12. Parking facility for vehicles of teaching staff. 13. Canteen/cafeteria facility.

non teaching staff. 3. Facility of loan from provident fund. 4. Campus accommodation to hostel superintendant, non teaching staff, service staff and driver. 5. Woollens and uniforms are provided to service staff. 6. Facility of provident fund to both regular and adhoc non teaching employees. 7. Fee concession and book bank facility of staff wards of non teaching staff. 8. Benefit of Employee Health Insurance Scheme (ESI). 9. Dispensary facility is provided in college and hostel campuses. 10. Rest rooms/ retiring rooms for non teaching staff. 11. Facility of opening bank accounts. 12. Clean and Safe drinking water facility. 13. Parking facility for vehicles of non teaching staff.

of city. 3. Facility of book bank and college library. 4. General Insurance Scheme for the college students. 5. Dispensary facilities in college and hostel campuses. 6. Honour of extra-ordinary students in sports, cultural, academics in the form of medals, cash prizes. 7. Facilities of opening bank accounts. 8. Voter Cards, Aadhar Card making facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- The college administration follows all the rules and guidelines for finances and accounts as laid down and framed by DAV College Managing Committee, New Delhi, Department of Higher Education (DGHE) Government of Haryana and Guru Jambheshwar University of Science Technology, Hisar. • College accounts office prepares the annual budget of the college, in consultation with the principal and bursar, every year before the start of the new financial year. • The Annual budget is passed and sanctioned by the DAV College Managing Committee, New Delhi. • In the budget, funds are allocated to sports, cultural, library, NSS, NCC, maintenance of physical facilities various departments for purchase of equipments, chemicals, glassware and for computers, internet, ICT etc. • For any kind of purchase, the purchase committee has to follow proper standard procedures by inviting sealed quotations and preparing the comparative statements of rates. For any big project like paint, construction etc., tenders are invited through the new papers also. • Each article/item is checked by members of inspection/purchase committee and entered in stock register. • All payments are made through cheques. INTERNAL AUDIT • Each bill is checked by at least three staff members including a member of the purchase committee. • Each bill is then checked by the college bursar and accounts office. • All the payments approved by the above mentioned members are made through cheques EXTERNAL AUDIT • External Audit system has three main agencies to audit college financial system. • Audit by Auditor appointed through the DAV College Managing Committee, New Delhi. • Audit by Auditor appointed through the Department of Higher Education, Government of Haryana. • Audit by Auditor appointed through the Guru Jambheshwar University of Science Technology, Hisar

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1. Sh. Sushil Kumar, Deputy Supdt. 2. Sh.Mohan Prasad, Peon 3.Sh. Ashok Kumar, Former Principal of DAV School, Hansi 4.Smt. Aruna Soni 5. Sh. Atam/B.A. II/1530810243 (Student)	15800	For College Welfare

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6.4.3 – Total corpus fund generated

111042938.31

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Audit by committee from Guru Jambheshwar University of Science Technology, Hisar	No	Nill
Administrative	Yes	Audit by committee from Guru Jambheshwar University of Science Technology, Hisar	Yes	Audit by DAV College Managing Committee, New Delhi

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Regular feedback is taken from the parents during their visits for admissions and functions. • There is a constant interaction between staff and parents through phone calls throughout the year. • Parents are also called to negotiate during indiscipline by students.

6.5.3 – Development programmes for support staff (at least three)

- Employees Health Insurance Scheme (ESI) for support staff. • Provision for Provident Fund Scheme. • Accommodation for support staff in hostel campus. • Distribution of uniforms and woollens to support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the recommendations of the NAAC peer team visit in 2016, the following initiatives have been taken. 1. The Process of bringing two new P.G. Courses

i.e. M.Sc. (Physics) and M.Sc. (Chemistry) has been started. 2. Efforts were made to initiate the process of bringing and filling up vacant posts of regular teachers at the level of the Director General Higher Education, Haryana and the DAV College Managing Committee, New Delhi. 3. Installation of new software for admissions, fee collection and students identity cards. 4. Making the campus more eco friendly by using LED's, tree plantation and solar panel.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Annual Prize Distribution function.	12/04/2019	12/04/2019	12/04/2019	742
2019	68th Annual Athletic Meet	01/03/2019	01/03/2019	01/03/2019	80
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An Awareness session for girls about the self defence techniques and downloading Durga Shakti aap organised by Women Cell in collaboration with Haryana Police Durga Shakti rapid action force.	09/08/2018	09/08/2018	160	Nill
A Lecture on girls' safety organised by women cell in	09/08/2018	09/08/2018	140	Nill

collaboration with Modi University for Women, Lakshmangarh, Rajasthan.				
Mehandi Competition organised by Women Cell	25/10/2018	25/10/2018	35	Nill
Seminar on Awareness about scholarship for girls.	11/03/2019	11/03/2019	165	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Environmental consciousness about energy saving, reducing plastic usages, planting more trees, saving water resources are promoted in the college through teachers in the class room. 2. Swachhta Pakhwaras and Abhiyan held from August 01- 15 August, 2018, where students organized rallies, carried out door to door campaigning and other activities related to spreading awareness about health and hygiene. 3. Organised plantation drive on Save Tree - Save Earth (August 28, 2018). 4. Solar Panel of 5 kw installed already. 5. More tube lights have been converted into LED lights. 6. Classes on environmental studies for 1st year students are taken regularly to create environmental awareness. 7. NSS units of the college are engaged in tree plantation drives throughout the year.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	5	Door to Door	Cleanliness	320

| 2018 | 1 | 1 | 28/08/2018 | 1 | Plantation Drive on Save Tree-Save Earth | Environmental Awareness | 230 |
| 2018 | 1 | 1 | 01/10/2018 | 7 | Cleanliness Drive Poster making competitions on the theme, Clean India-Green India from 01 to 07 October 2018 | Environmental Awareness | 380 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/06/2018	Even though the college follows the code of conduct laid down by the parent university, Guru Jambheshwar University of Science Technology, Hisar. Its' own code of conduct is published every year in the month of June to make the students aware of academic integrity, rules and regulations of college and anti ragging rules. The new students are made aware about the code of conduct in the orientation programme conducted every year. This code of conduct is also conveyed to the students by being displayed on the college and hostel notice boards,

		college website and through teachers in the class rooms. The printed handbook of code of conduct is also available in the college library. There are various committees for the prevention of students indulged in any kind of negative or destructive activities. Dean students' welfare is the overall in charge who takes care of all the affairs concerning the students.
Code of conduct for Teachers	01/06/2018	The teachers are also bound by a code of conduct that is given to them with their appointment letter. The printed copy of code of conduct is available in the principal's office as well as on the college website. The teachers are amicably appraised of their duties alongwith their rights through a control mechanism which follows from the managing committee via principal and heads of various departments.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hawan Yajna in College Campus	01/06/2018	01/06/2018	10
Hawan Yajna in College Campus	02/07/2018	02/07/2018	11
Hawan Yajna in College Campus	01/08/2018	01/08/2018	9
Hawan Yajna in College Campus	01/09/2018	01/09/2018	8
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Noise free Generators. 2. 'Clean Campus, Green Campus' drive in the College and Hostel Campuses. 3. Installation of solar panels to save energy. 4. Printing of E-prospectus to save huge quantity of paper thus helping the environment. 5. Tank for rain water collection in the hostel campus. 6. Tube lights replaced with LED lights to save energy.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1. (A) Best Practices-I Title . PARTICIPATORY MANAGEMENT Goal . Participative Management is a way of managing, where employees take part in the decision making process of the institution. The purpose is to involve the students, teaching and non-teaching staff in all the activities of the college. The goal of doing this is to groom the students into confident and self reliant individuals and also to give 'feeling of ownership' to the college staff. Context . The college has had a good tradition of involving the staff (teaching and non teaching) and students to get involved in the decision making process. As a practice, students play a major role in the day to day planning and decision making as office bearers of subject societies. The students also play an active role as NCC and NSS volunteers. IQAC also has student representation in the committee. The teachers play an active role as members of college advisory committee under the principal by offering suggestions, whenever required and setting objectives for the college. The Practice . ? The admission process in the college is taken care by the Dean, Admissions under the guidance of the Principal. The faculties of Arts, Science and Commerce are headed separately by Deans and further divided into committees or sub-committees with conveners, co-conveners and members. ? The college organised the Annual Sports Day on 01.03.2019 in which the department of physical education with the help of the Sports committee distributed the work among all the members of teaching and non teaching staff including the staff on adhoc basis. ? Annual Prize Distribution was organized on 12.04.2019 which again was a very good example of participative management. The whole show was managed collectively by the permanent staff, members on adhoc basis and the student volunteers. ? The DAV Managing Committee has two representatives from teaching and one from non-teaching from each of its colleges as members, Governing body. In this way, there is representation of teaching and non-teaching in the decision making at the management level. Evidence of Success. - The work around the year is so divided that not even a single member is left out of the duty lists thus helping the staff develop a feeling of total involvement in the day to day work. The teachers develop a sense of usefulness which increases their commitment towards the institution. The students also develop a sense of contribution towards their alma mater thus grooming them into leaders for tomorrow. Problems Encountered and Resources Required .- The teachers do feel over burdened at times due to a smaller number of permanent staff. 7.2.1. (B) Best Practices-II Title . INCLUDING SOCIAL AWARENSS THROUGH ACADEMIC AND CURRICULAR ENDEAVOURS . Goal . • To sensitize the students about socially relevant issues making them inclusive of academic and extracurricular programmes. • To expose them to the opinions of experts. • To encourage the students in conducting activities in nearby areas. Context . Students need to be made aware of and sensitized towards the social issues that our society is grappling with. The aim of the college is to sensitize the students about the concerns of the marginalized sections in the society and the gender issues. For this, the students are given exposure through lectures on social issues in NSS and NCC comps. They are also sensitized by their teachers in classes and as mentors in the mentor-mentee interactions. The Practice .- • Motivational lectures delivered on cleanliness by Dr. Surender Bishnoi and Dr. Sangeeta during the Swachhta Pakhwada from August 01-15, 2018. • Lecture on Cleanliness by Dr. Manju Sharma on October 2, 2018. • Cleanliness drive Poster making competitions on the theme, Clean India-Green India in the first week of October, 2018. • Lecture by the Principal Dr. Pawan Sharma and distribution of stickers on Sadbhawna Diwas (August 20, 2018). • A lecture by the Registrar, GJU, Dr. Anil Pundir on Communal Harmony during the communal harmony week from November 19-25, 2018. Evidence of Success . ? The efforts put in by the college saw large scale participation from the students. ? The students were seen very

motivated by their teachers, mentors and programme incharges participating with them. Problems Encountered and Resources Required .- Doing these activities on a small scale was fine but organizing them on a large scale proved to be a challenge. Another challenge was to get the students from rural areas engaged in these activities on a regular basis since they had fixed timing of buses/trains to travel back to their home. 7.3 Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Dayanand College, Hisar, is one of the premier institutions of the Dayanand Anglo Vedic. The college aims at fulfilling the mission of the DAVs, i.e. merging modern scientific approach with the traditional and moral values. Therefore, the college aims at producing citizens who are sensitive towards the marginalized sections of society. The students are educated through programmes which help in creating positive and holistic values in them. The teachers play a major role in guiding them as mentors so as to instil social sensitivity and compassionate orientation. The institution also aims at providing access to quality education to the rural students besides the urban ones. The college helps the rural students in getting their bus passes made in the college itself by providing them with a bus pass counter and a committee comprising staff members.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.dnc.ac.in/downloads/files/n60d5a01850b00.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dayanand College, Hisar, is one of the premier institutions of the Dayanand Anglo Vedic. The college aims at fulfilling the mission of the DAVs, i.e. merging modern scientific approach with the traditional and moral values. Therefore, the college aims at producing citizens who are sensitive towards the marginalized sections of society. The students are educated through programmes which help in creating positive and holistic values in them. The teachers play a major role in guiding them as mentors so as to instil social sensitivity and compassionate orientation. The institution also aims at providing access to quality education to the rural students besides the urban ones. The college helps the rural students in getting their bus passes made in the college itself by providing them with a bus pass counter and a committee comprising staff members.

Provide the weblink of the institution
https://www.dnc.ac.in/

8.Future Plans of Actions for Next Academic Year

1. To make girls aware about the problems surrounding them and to help them by calling experts to give their advice. 2. To organise a water conservation programme - a step towards making our students better citizens. 3. To arrange a camp on scouts and guides training. 4. To arrange a yoga camp for the students to help them towards better health. 5. To hold an international workshop on yoga. 6. To provide counselling to students. 7. To increase the number of e-books and e-journals in the library. 8. To provide better facilities for internet in the departments.