



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		DAYANAND COLLEGE
Name of the head of the Institution		Dr. Pawan Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01662270989
Mobile no.		9416276112
Registered Email		principal.dnchsr@gmail.com
Alternate Email		iqacdnpgc@gmail.com
Address		Dayanand College, D.N. College Road, Hisar-125001 (Haryana)
City/Town		Hisar
State/UT		Haryana
Pincode		125001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Ms. Manju Arora
Phone no/Alternate Phone no.	01662233136
Mobile no.	9896381615
Registered Email	iqacdnpqc@gmail.com
Alternate Email	principal.dnchsr@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.dnc.ac.in/downloads/files/n60714f1ad6472.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.dnc.ac.in/downloads/files/n6077e8566da9f.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.10	2004	08-Jan-2004	07-Jan-2009
2	A	3.02	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	04-Jan-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Exhibition on Role of Women in Freedom Movement of India from 24.03.2018 to 30.03.2018	24-Mar-2018 7	1085
Annual prize distribution function	13-Apr-2018 1	783
College convocation was organized	12-Apr-2018 1	1067
Organised 67th Annual Athletic Meet	10-Mar-2018 1	98
Organised and hosted Varshik Utsav Abhinandan Samaroh from 03.11.2017 to 04.11.2017 of all DAV Institutions and Arya Samaj of Hisar District.	03-Nov-2017 2	3000
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DGHE	Maintenance Grant	State Govt.	2018 365	81846324
Govt. Grant from State Govt. Haryana	Grant for Purchase and Installation for Solar Panel and Renovation /Repair of College Building	Finance Minister of Govt. of Haryana (Grant Received in college account on 22.02.2018)	2018 00	1100000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Academic Calendar for the new session was prepared and followed from July 2017. 2 Repair and Maintenance work in hostel and college campus. 3 To increase the participation of teachers in seminars, conferences etc. 4 Improvement in the ICT facilities. 5 Financial Help to needy and meritorious students in the form of fee concession.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC proposed to organize state level programmes on co-curricular activities.	1. State Level declamation contest was organized by Debating Society of the college on 20.03.2018. 2. State Level Science Quiz Competition was organised on 17.03.2018. 3. State Level PPT and Poster Making Competition on 28.09.2017.
IQAC suggested to increase the efforts for bringing 11 lakh state govt. grant sanctioned for solar panel and college repair.	Govt. grant of Rs. 11 Lakh has been received in the college account on 22.02.2018.
IQAC suggested to incorporate Academic Calenders for new session.	Academic Calendar was introduced and followed in toto.
IQAC suggested to invite external experts in Dance, Music, Play etc. so as to guide and prepare the students for zonal / interzonal / national level cultural festivals/competitions.	The external experts in Dance, Music, Play etc. were invited by the college on payment basis to guide and prepare the students for zonal / interzonal / national level cultural youth festivals/competitions.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Staff Council Meeting	03-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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<p>16. Whether institutional data submitted to AISHE:</p>	<p>No</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>SOFTWARE MODULE AGENCY – SOFTWARE SOLUTION PROVIDER, #37, KAILNDI COLONY, 1ST FLOOR, PHASE I, BEHIND LAL DAWARA, YAMUNA NAGAR, HARYANA SOFTWARE MODULE : ACADEMIC MANAGEMENT SYSTEM Yes, a partial Management Information System (MIS) is there in the college and this partial Management Information System helps the college in carrying out administration, functions, admissions, examination, fee collection, finance and accounts as well as maintenance of college library etc. ADMINISTRATION : To carry out and fasten administration work without any delay, the college embraces ICT and e-governance in administration office. All records of offline, information about students, teachers, non teaching staff are stored in electronic mode. Dates of appointment, date of next increment/grades, leave records etc. of all staff members are also stored electronically. All communications with Director General Higher Education, Govt. of Haryana, DAV College Managing Committee, New Delhi and University is done through emails. FINANCE AND ACCOUNTS : All salary processing of the staff collection of students, fee refund, receipts and payments records are maintained on computer and stored electronically. It ensures transparency, accountability and efficiency in financial matters. STUDENTS ADMISSIONS: College follows partial management information system in admissions and students support. All information related to admissions like programmes, courses, number of seats, merit lists, notices etc. are regularly uploaded and updated on college website. ACADEMICS: Academic Calendar, lesson plan, time table, notices related to students like departmental functions and activities, sports and cultural activities notices and events etc. are regularly uploaded/ updated on college website. EXAMINATION : Notices of internal evaluation, examination</p>

date sheets, marks of internal evaluation, practical groups are informed to students electronically by displaying on college website. College updates its website regularly.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dayanand College is affiliated to Guru Jambheshwar University of Science and Technology, Hisar. The institution meticulously plans for effective implementation of the curriculum. All the departments prepare academic calendar in consultation with the academic calendar prescribed by the University which consists of all curricular, co-curricular activities and tentative dates of examinations. Each faculty member submits his/her subject preferences to the Head of Department. Timetable is prepared as per subject and the availability of infrastructure which is approved by authorities. The approved Time table is displayed on notice boards and college website prior to commencement of new term. Once the subject is allotted to the faculty member, they prepare lesson plan for their respective subjects and same is uploaded on college website. Daily attendance of students is monitored by each faculty member. Monthly tests at regular intervals are a part of the curriculum. Learning experiences as educational tours, field visits to number of historical places, science parks etc. not only keep the learning procedure lively but also memorable, enriching and enhancing for the aspiring students. Lab manuals are prepared for each subject by the respective subject in charge along with important oral questions. The college is well equipped with smart class rooms, virtual class rooms, audio visual and other ICT facilities which are used by teachers in teaching and delivery of curriculum. The college has semester system and the teachers complete the syllabus within the stipulated time so as to give enough time to the students to prepare for the examinations. Yearly budget is prepared based on consumables and equipments and planned lab wise and submitted to Purchase Committee constituted by the Principal to call for quotations. Comparative statements are prepared to release requisition for each item.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BCom	Commerce	01/07/2017
MCom	Commerce	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Biotechnology	1
MSc	Biotechnology	1
MSc	Geography	30
BSc	Botany	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>A standard feedback questionnaire about teachers is based on punctuality, subject knowledge and teaching skills is designed by the IQAC. The feedback is collected from the alumni, parents and students. The Students assess their teachers at the end of each semester through the feedback forms. The Performance of the teachers is based on the curriculum and syllabus covered by them in the class, whether the teachers were well prepared and able to communicate. The students are asked to assess the fairness of internal evaluation process by the teachers. The Proforma also takes feedback on the mentoring done by teachers, opportunities provided for learning and growing, platforms given for extracurricular activities, efforts made by teachers to improve soft skills and inculcate life skills. The College also collects feedback regarding the discussion of programme outcome, programme specific outcome and course outcome, ICT facilities given to them. To improve the quality of teaching, the teachers also are made to fill the feedback proforma, which is kept confidential and used for quality improvement of the syllabus/curriculum and the institution. Teachers feedback regarding the curriculum and syllabus are need based and Programme Outcome, Programme</p>

Specific Outcome and Course Outcome are well defined. The availability of sufficient number of books, reference books and digital resources in the library are also asked from students. The Teachers have freedom to propose, suggest and incorporate new topics in the syllabus (as member Board of Studies) since they have a first hand and practical information from the students. The Feedback is also collected from alumni and parents on the facilities available in the institute. Many of the alumni who are doctors, and chartered accountants posted in the city are regularly consulted and made to visit the college to guide the students. Parents feedback is used by the departments to understand the needs of the students and improve their results. All the factors mentioned in the feedback form are analysed and corrective actions are taken accordingly. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programmes of study

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	800	3481	788
BA	English Hons	30	129	31
BCom	Commerce (Aided + Self Finance)	340	1733	339
BSc	Medical	160	781	152
BSc	Biotech	60	287	58
BSc	Non Medical	240	1589	236
BSc	Computer Science	60	533	60
BSc	Electronics	100	197	92

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	5082	419	123	36	159

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
159	159	216	8	6	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a well planned mentor mentee network in the college as we believe that teacher as mentor can play a great role in order to achieve the objective of student and shape their future as well. We at Dayanand College completely understand the need to provide a structured mentorship programme to our students. Our students come from different cultural and economic background, have varied aspirations, levels and ability. Each teacher is assigned a group of mentees for the complete academic session. And the group of students are encouraged to be in touch with their mentor for any kind of help. The mentor providing empathizing attention to their mentees to overcome their problems. The students are also assisted in develop their required skills, knowledge and perspective to be able to analyse opportunities better. In addition, the students are also at any time, free to approach their teachers for assistance if required. The teacher as a mentor also takes interest and guides the students regarding their career progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5501	159	1 : 35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
80	159	39	118	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	304-225	Ist Semester	22/12/2017	13/07/2018
BA	304-225	3rd Semester	18/12/2017	11/06/2018
BA	304-225	5th Semester	21/12/2017	02/05/2018
BCom	304-229	Ist Semester	21/12/2017	17/04/2018
BCom	304-229	3rd Semester	12/12/2017	31/05/2018
BCom	304-229	5th Semester	11/12/2017	23/05/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to Guru Jambheshwar University of Science and Technology,

Hisar, we are bound by the procedures prescribed by the university with respect to internal assessment of students. As per norms of university, students are evaluated internally for 20 marks out of their total marks in each paper. For effective implementation of Continuous Internal Evaluation (CIE) system at the institutional level, the college conducts sessional tests for each paper. The answer scripts are given back to students after evaluation so that they can assess their performance and improve their grades in examination. The CIE system also includes assignment work, project work and attendance of students. The students are informed about the day of test and submission of assignment well in time. There is also a provision of re conduct of sessional test for the students, who were absent on the day of test due to some reasons. The system of CIE serves like an alarm that alerts the students while there is scope for corrective action. The students can check their internal assessment marks as a hard copy of the same is displayed on the notice boards prior to commencement of semester examination. If any discrepancy is reported by the students, the same is taken up the teacher. The marks are checked and verified by the concerned teacher before uploading on the university portal further their marks are send to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The detailed academic calendar is prepared by college and IQAC. Both college and IQAC jointly prepare the academic calendar based on the information provided by the department. These activities are also evaluated during the meetings of IQAC from time to time. It is prepared keeping in mind the schedule and norms prescribed by the affiliating university and Director General Higher Education, Govt. of Haryana. All the activities are held as per the tentative dates mentioned in the calendar. The calendar allows each department to plan the academic and co-curricular activities in a systematic manner. It includes the days allotted for assignments, assessment test, seminars, education tours, subject society activities, mentorship programme, summer vacations, winter vacations, examination etc. The college distributes the calendar to various departments at the beginning of each session. The activities of IQAC for quality enhancement in the institution are also a part of their academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.dnc.ac.in/downloads/files/n6079422eclcfb.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
304-225	BA	Arts	752	278	36.96
304-226	BA	English Hons	30	14	46.66
304-229	BCom	Commerce	339	193	57.10
304-235	BSc	Medical	145	100	68.96
304-236	BSc	Biotech	56	27	48.21
304-230	BSc	Non	229	140	61.13

		Medical			
304-231	BSc	Computer Science	56	30	53.57
304-234	BSc	Electronics	90	15	16.66
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dnc.ac.in/downloads/files/n60794f1293725.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
International	Botany	1	6.85
International	English	2	4.23
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Botany	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	7	1	Nil
Presented papers	11	56	Nil	Nil
Resource persons	1	2	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness rally on Teachings of Arya Smaj on November 4-5, 2017	NSS Unit, Dayanand College, Hisar and NSS Unit of GJUST, Hisar	50	400

Poster making competition on Clean India-Green India on 02/10/2017	NSS Unit, Dayanand College, Hisar and NSS Unit of GJUST, Hisar	4	30
Blood Donation camp on 07/03/2018	NSS Unit, Dayanand College, Hisar and NSS Unit of GJUST, Hisar	4	97
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Pakhwada	NSS Unit, Dayanand College, Hisar	Door to Door Awareness Campaigns August, 2017	4	335
Swachhata Pakhwada	NSS Unit, Dayanand College, Hisar	Street Cleanliness Programme in August, 2017	4	320
Swachhta Pakhwada Celebration on 01-15 August, 2017	NSS Unit, Dayanand College, Hisar	Swachhta Awareness Seminar and Pledge on August, 2017	4	345
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200	162.24

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Others	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Management System (Local)	Partially	Record of Library is Computerized	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29041	484697	388	84285	29429	568982
Reference Books	54430	6566118	403	187491	54833	6753609
e-Books	500	Nil	32	Nil	532	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	203	8	13	0	0	12	23	5	0
Added	0	0	0	0	0	0	0	0	0
Total	203	8	13	0	0	12	23	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
815000	587211	1141000	1044767

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policies and procedures for maintaining and utilizing infrastructure are concerned with overall development of students. All the physical, academic and support facilities are provided to students with maintaining high academic standards and facilitating them with wide array of extracurricular activities. All the classrooms are well maintained. We have Wi-Fi enabled Labs, Common Rooms and Seminar Hall. Library is well stocked and well equipped with thousands of books and e-books along with internet and e resources. For Sports and extracurricular activities we have Yoga Room, Fitness Centre, Basketball Court, Grounds for all kind of games. Also there are ramps and foot over bridges, washrooms for students with special needs. Students are facilitated with an environment where they can flourish their potential to extreme. Maintenance of physical infrastructure: 1. Laboratories are maintained by dedicated lab attendants and lab assistants. All equipments and stocks of chemicals and materials are regularly checked. 2. The Library is maintained by

college library committee. The library has an experienced and knowledgeable staff. Books, Journals and e journals are purchased with the consultation of staff. 3. The Computers and other internet resources are provided to students through trained non teaching staff. 4. The college campus is covered with CCTVs for comprehensive security. 5. Office attendants assist in the administration work and proper maintenance of office. 6. The hostel has chief hostel warden, lady warden, attendants and mess staff to manage the functioning of hostel. 7. The college has the medical room for the staff and students that is managed by a medical attendant. 8. The overall maintenance of the college campus is done under the supervision of college construction and maintenance committee or consultant engineer/junior engineer appointed temporarily for big projects. 9. College electricians, plumbers assist in college campus maintenance. 10. A simplified and transparent procedure is followed in utilizing the available facilities in the college. Students write an application for utilizing a facility which is forwarded by the respective convener or teacher in charge and then approved by the principal based on the availability of the facility on the particular date. 11. All the issues of students are resolved in time and they get the necessary counselling as well. 12. College environment is student friendly and all policies and procedures are so laid that the students are provided with best of everything i.e. Academics, Physical and support facilities.

<https://www.dnc.ac.in/downloads/files/n6073ddead26b6.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession to Brilliant and Needy Students and Student Aid Fund	248	477672
Financial Support from Other Sources			
a) National	Post Matric Scholarship (PMS)	175	4547319
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
First Aid and Home Nursing Training from 3 March, 2018 to 09 March, 2018	03/03/2018	92	National Service Scheme (NSS)
Inter-college Rangoli Poster making Competition	11/10/2017	25	Women Cell
Inter-college Mehndi Competition	07/10/2017	30	Women Cell

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
31	31	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	5	B.A. / M.A.	English	GJU &ST, Hisar (03) Dayanand College, Hisar (1) City College of Education, Arya Nagar, Hisar (1)	MA English/ B.Ed. with English as teaching subject
2017	1	B.A.	Sanskrit	Government PG College, Hisar (01)	M.A. Sanskrit
2017	1	B.Sc.	Biotechnology	Kurukshetra University Kurukshetra	M.Sc. Biotechnology
2017	1	B.A.	History	Punjab University, Chandigarh	MA History

				(01)	
2017	8	B.A.	Geography	Dayanand College, Hisar (05) KU, Kurukshatra (01) IGU, Merpur, Rewari (01) Government PG College, Hisar (01)	M. Sc./MA Geography
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
SLET	3
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Activity - 67th Athletic Meet	College	98
Sports Activity - Cricket Tournament	University	134
Sports Activity - Weightlifting	Zonal	30
Sports Activity - Weightlifting	University	10
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	2017-18 Gold	National	1	Nil	B.COM I 1530920003	Preksha Mittal (International Karate Player)
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Although the elections of student's council have been banned by state government in all the colleges of Haryana from last so many years but college

provides ample representation to the students in academic and administrative bodies/committees. Students' representatives are there in IQAC committee to suggest and raise issues related to curricular and co-curricular activities. Subject societies and associations have students' office bearers such as president, vice-president, secretary, joint secretary and executive members etc. to plan, organise and execute departmental/subject society functions/events. It helps in inculcating leadership qualities among the students. NSS, NCC, Debating Society, Legal literary cell, Red Ribbon Club, Women Cell, Literacy society and other clubs etc. are made to provide effective participation, leadership, social responsibilities and environmental consciousness among the students. Students are assigned duties during college functions/events to make them responsible citizen. Any kind of suggestion from the students individually or in group is taken care off by college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

213

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A. The main function of the college is related to academic and administrative activities. The college also has a rich tradition of co-curricular activities like sports, dramatics, music, dance, environmental awareness and computer skills. Decentralization and participative management play a big role in planning and executing all these activities. The College is divided into faculties such as Arts, Science, Commerce, Sports and Extracurricular headed by respective Deans. Each faculty is further divided into various departments and within each department are formed committees and subject societies to micro manage different responsibilities like society activities, departmental activities and academic workload. In addition to providing quality education to the students, the college ensures that students participate in the curricular activities and departmental society activities. There are conveners for Dance, Music, Dramatics, Choreography, Saang, Haryanvi Orchestra and Skits. There are also separate committees like Debating Society, Women Cell, Legal Literacy Cell. Most of the Subject societies and Debating society have students' bodies that actively plan and execute all the functions. The Students thus work in co-ordination with teachers which helps in inculcating leadership qualities in them. Apart from the co-curricular activities, the college has delegated various responsibilities such as admission of students, conduct of examination and maintaining discipline among students. There are deans, conveners and members for all these committees. B. The College has a separate sports committee that works in collaboration with the physical education department to

look after all the activities relating to sports. Each society or committee has a convener from the department and also includes faculty and students as its members. The College has a separate cell to manage the activities related with the examination and evaluation. The Cell is headed by controller examination. There is a separate library committee headed by the librarian for overall development of the library like purchase of books, reference books, journals, e-journals, magazines and newspapers and all kind of library advancement. The ICT committee is a very important part of the college. All activities like internet connections, purchase of computers, website development are taken care by the ICT committee. The Discipline committee, Proctorial board headed by Dean and Conveners look after the discipline of college. Anti sexual harassment committee, internal complaint committee and anti ranging squad committee with conveners and members as teachers also work in the college. The College IQAC committee, academic council and college advisory committee help the principal in taking decision for the overall development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Board of studies and Academic Council of the university are responsible for the curriculum development and its alteration. However some of the college faculties are also involved in designing the curriculum as member of Boards of Studies in Guru Jambheshwar University of Science and Technology, Hisar. The college follows the curriculum designed and developed by Board of Studies of the affiliating university.
Teaching and Learning	The college follows the academic session as designed by the university. The academic calendar is drawn by the college on the lines given by the university. The overall time table of the college is framed by the time table committee, keeping in mind the total workload. All the heads, teacher incharges discuss and distribute the time table in their department meetings. All the class rooms are equipped with basic amenities such as black boards/white boards. Some of the classrooms and laboratories are ICT enabled. The latest technologies and audiovisual aids are made accessible to the teachers. Field trips, assignments, quiz, extension lectures are organised to increase the horizon of learning.
Examination and Evaluation	Examination and evaluation guidelines are setup by Academic Executive Council

of Guru Jambheshwar University of Science Technology, Hisar. The semester wise date sheet for exams is sent by the controller of examination GJU Science and Technology, Hisar. College examination office display the date sheet on notice Boards and College Website for the students. Any clash in the dates of exams is reported to the university examination cell so that the required changes can be made. The continuous evaluation includes the criteria assigned by the university as well as additional criteria, such as submission of assignments, regularity of the students in classes for lectures and practicals, class tests, group discussion, presentation etc. The college ensures that all the aspects for the student's development are covered through different activities. The college has the responsibility of sending the marks of internal assignments to the university. The marks are first displayed on the notice boards so that discrepancy, if any, reported by the students can be corrected. The teachers are also deployed on examination duty by the university.

Research and Development

Research and Development is so one of the important criteria for the growth and development of the institute. The college administration encourages the research activity by encouraging the faculty to take part in conferences, workshops, seminars and faculty development programmes. Research development committee of the college is very active and makes sure that all the requirements of the facilities relating to the research are taken care of. The college provides financial help in the form of registration fee, TA/DA and duty leave to all the teachers going for conference/workshops. The college encourages the students also for the research based activities.

Library, ICT and Physical Infrastructure / Instrumentation

The College library is well stocked with a large number of text books, reference books, e-books, e-journals, and magazines. It also has a separate section for competitive exams and books for SC,ST students. There are two separate reading halls for students in addition to the reading space for teachers. The library is also equipped

with INFLIBNET and OPAC. ICT USAGE: - The college has six smart classrooms, one functional English lab., eight computer labs, ICT enabled hall and a separate computer section in the library. There are more than two hundred computers available for the use of students and teachers. We also have well equipped physical infrastructure for our students like basket ball court, play ground, stadium, canteen, boys and girls hostel, sports complex etc.

Human Resource Management

The criteria for selection like, qualification, experience and proficiency are kept in mind for recruiting both the teaching and non teaching staff. The faculty is encouraged to participate in various seminars, workshops, orientation/refresher courses and faculty development programmes. College motivates them by giving them duty leaves, registration fee and TA/DA etc.

Industry Interaction / Collaboration

The department of management organizes industrial visits as field work to enhance the knowledge and provide exposure to the students. Likewise the students of psychology are taken to the clinics for their course work and practical exposure. The students of mass communication are taken to Doordarshan Kendra and Aakashwani, Hisar. The M.Sc. Geography students move out to study socio economic behaviour of people of different states. The U.G. and P.G. students of Biotechnology visit various labs and institutes for their project work and exposure to new techniques. Botany students go to excursion for study and collection of local flora. Zoology students also visit to study aquaculture and fish farming.

Admission of Students

The norms laid by Directorate General Higher Education, Govt. of Haryana and the university are followed very strictly for the admission process by the college administration. The admissions were made online by the Director General Higher Education, Govt. of Haryana for the first time in this session. The admission process involved the downloading of form online and filling it. The College displayed the rules and reservation policy regarding the admissions on the college

website as well as notice boards. The merit list sent by DGHE was also displayed on college website as well as notice boards. Our admission process is highly decentralized and practices participative management. There is a college admission committee headed by Dean admissions and further divided into the three faculties of Arts, Commerce and Science. These faculties have their respective Deans, Conveners, Co-conveners and Members. All the heads of various departments are members of college admission committee. Once the DGHE sends merit list, the forms of admission seekers are physically verified by all the admission committees and sub committees. Students are issued the roll number slips after they deposit the fee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College follows the MIS system partially which helps in carrying out the administrative functions like admission, examination, fee collection, college library, finance and accounts etc.
Administration	To improve and fasten administrative work, the college embraces use of ICT and e-governance in the office. The records of the students are stored in electronic mode. The information and notices are circulated with the help of e-governance. All communication with the Directorate General Higher Education, Govt. of Haryana, DAV College Managing Committee, New Delhi and University is done through e-mails.
Finance and Accounts	The salary processing, fee collection and all the other payments and receipts are done and recorded in the computer software. The admission fee receipts are also generated electronically. All this ensures transparency, accountability and efficiency in the financial matters.
Student Admission and Support	The College has adopted e-service with the aim to improve the delivery of service to students. They are provided with a regularly maintained and updated website which is regularly updated with the admission related news, admission procedures, information about the courses, faculty qualification details,

	achievements by the students and departmental activities etc. The timetable, student notice and deadlines are also regularly updated on the website.
Examination	The date sheet sent by the university, exam notices and duty list of teachers are sent electronically. The college ensures that the website is regularly updated to keep the students and faculty informed about the upcoming examination schedule for both theory as well as practical examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Chetan Sharma, Asstt.Prof.	UGC Sponsored Inter Disciplinary Refresher Course on Environment	Guru Jambheshwar University of Science Technology , Hisar	1000
2017	Dr. Hemant Sharma, Asstt. Prof.	Symbiotic Development of Mathematical , Physical , Chemical Computational Sciences	Guru Jambheshwar University of Science Technology , Hisar	1000
2017	Dr. Yashu Rai Tayal, Asso. Prof.	Women Education Empowerment in 21st Century	Fateh Chand College for Women (Lahore), Hisar	600
2017	Dr. Sangeeta Malik, Asstt. Prof.	Women Education Empowerment in 21st Century Fateh Chand College for Women (Lahore), Hisar	Fateh Chand College for Women (Lahore), Hisar	600
2017	Dr. Neeru Bala, Asstt. Prof.	Chemical Environmental Science : Emerging Dimensions Challenges Ahead	Arya Post Graduate College, Panipat	1310
2017	Dr. Arachna Malik, Asstt.	Chemical Environmental	Arya Post Graduate	790

	Prof.	Science : Emerging Dimensions Challenges Ahead	College, Panipat
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Attended Refresher Course on History Political Science at Human Resource Development Centre, Guru Jambheshwar University Science Technology, Hisar.	1	24/07/2017	12/08/2017	21
Attended Refresher Course on Mathematical Science at Human Resource Development Centre, University of Delhi, Delhi from June 06-27, 2017.	1	06/06/2017	27/06/2017	21
Attended Refresher Course on Information	1	01/09/2017	21/09/2017	21

Communication Technology at Human Resource Development Centre, Guru Jambheshwar University Science Technology, Hisar.

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
41	159	40	82

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Advance is given to teaching staff, if salary is delayed. 2. Facility of maternity leave to female teaching staff. 3. There is facility of loan from provident fund. 4. Accommodation is available for principal and wardens. 5. The single female teachers get accommodation and mess facility in the girls hostel. 6. The staff wards get the fee concession and book bank facility. 7. There is facility of Provident Fund to teaching staff. 8. Adhoc teaching staff also gets the benefit of Employee's Health Insurance Scheme (ESI). 9. The teachers are granted with the facility of study leave for research. 10. Rest rooms/Retiring rooms for teaching staff both for ladies and gents. 11. Clean and Safe drinking water facility. 12. Facility for opening bank accounts.</p>	<p>1. Advance is give to non teaching staff, if salary is delayed. 2. Facility of maternity leave to permanent female non teaching staff. 3. Loan facility from provident fund. 4. Accommodation for hostel superintendent, non teaching staff, service staff and driver. 5. Uniforms and woollens are given to class IV employees. 6. There is a facility of provident fund. 7. Staff wards get the fee concession and book bank facility. 8. Non teaching staff also gets the benefit of Employee Health Insurance Scheme (ESI). 9. Facility of College dispensary is also provided in college and hostel campus. 10. Rest rooms/Retiring rooms for non teaching staff both for ladies and gents. 11. Clean and Safe drinking water facility. 12. Facility for opening bank accounts. 13. Facility for making Votar cards, Aadhar cards etc.</p>	<p>1. Fee concession and financial help is provided to needy and meritorious students. 2. Students are provided bus pass facility. 3. They are provided with facilities of books from book bank/college library. 4. General Insurance Scheme and accidental cover for college students. 5. Facility of dispensary in college and hostel campus. 6. Cash prizes, rewards and medals are given to extraordinary students in sports, cultural and academics. 7. Facility for making Aadhar Card, Voter Card etc. 8. Facility for opening Bank Accounts.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

• The rules and guidelines for finances and accounts laid down by DAV College Managing Committee, New Delhi, Department of Higher Education (DGHE), Govt. of Haryana and Guru Jambheshwar University of Science and Technology, Hisar are followed by college administration. • The annual budget is made by the college accounts office and sanctioned by DAV College Managing Committee, New Delhi • Funds are then allocated to Sports, Cultural, Library, NSS, NCC, maintenance of physical facilities and each department, keeping in view their requirements. • Purchase committee has to follow proper standard procedures by inviting quotations and preparing the comparative statements of rates. For any big project, tenders are invite through the news papers. • Each article is checked by the members of inspection/purchase and stock checking committee and entered in stock register. INTERNAL AUDIT : • Each bill is checked by at least three staff members including a member of purchase committee. • Each bill is then checked by the college bursar and accounts office. • All the payments approved by the above mentioned members are made through cheques. EXTERNAL AUDIT : • External Audit system has three main agencies to audit college financial system. • Auditor appointed by DAV, College Managing Committee, New Delhi. • Auditor appointed by Department of Higher Education, Government of Haryana. • Auditor appointed by the Guru Jambheshwar University Science Technology, Hisar

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1. Sh. Ranvir Singh S/o Sh. Zile Singh 2. Sh.Devender Uppal, Pathakpaksh Newspaper, Hisar 3. Ms. Manjeeta Kumari	53100	1. Donation for maintenance of college cricket ground. 2. College Welfare 3. College Welfare
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6.4.3 – Total corpus fund generated

95177756.07

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Audit by committee from Guru Jambheshwar University Science Technology, Hisar	No	Null
Administrative	Yes	Audit by committee from Guru Jambheshwar University	Yes	1. Audit by DAV College Managing Committee, New Delhi 2. Stock

Science
Technology,
Hisar

Checking of
various
departments,
labs etc. by
college stock
checking
committee.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Regular feedback is taken from the parents during their visits for admissions and functions.
- There is a constant interaction between staff and parents through phone calls throughout the year.
- Parents are also called to negotiate during indiscipline by students.

6.5.3 – Development programmes for support staff (at least three)

- Employees Health Insurance Scheme (ESI).
- Accommodation for support staff in hostel campus.
- Distribution of uniforms and woollens to supports staff.
- Provident Fund Scheme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the recommendations of the NAAC peer team visit in 2016, the following initiatives have been taken. 1. The Process of bringing two new P.G. Courses i.e. M.Sc. (Physics) and M.Sc. (Chemistry) has been started. 2. Efforts were made to initiate the process of brining and filling up vacant posts of regular teachers at the level of Director General Higher Education, Haryana and DAV College Managing Committee, New Delhi. 3. Installation of new software for admissions, fee collection and students identity cards. 4. Making the campus more eco friendly by using LED's, Tree plantation and solar panel.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Organised and hosted University Level Cricket Tournament	06/10/2017	06/10/2017	10/10/2017	134
2017	Organised and hosted Zonal Level Weight Lifting Competition	31/10/2017	31/10/2017	31/10/2017	30
2017	Organized University level weight lifting	26/09/2017	26/09/2017	03/10/2017	10

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A lecture by Dr. Valaria Sethi, Convener, Women Cell on "How to fill colours in your life?"	07/11/2017	07/11/2017	50	Nil
Self Defence Training for Girls Organized by Women Cell	05/03/2018	06/03/2018	125	Nil
Rally on "Beti Bachao, Beti Pado" by NSS	08/03/2018	08/03/2018	186	Nil
Inter-college Mehndi Competition by Women Cell	07/10/2017	07/10/2017	30	Nil
Inter-college Rangoli & Poster making Competition by Women Cell	11/10/2017	11/10/2017	25	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solar Plant of 5 kilowatts installed already in the college campus. 2. Poster making and slogan writing competitions conducted to create awareness on environment. 3. NSS and NCC students participated in tree plantation drives in the college and hostel campuses, around the college and in nearby areas. 4. Display of slogans like "Keep the Campus clean", 'Save Power, Energize Future, 'Switch off the light when you leave the room' in the college and campus to sensitize the students about conservation of electricity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille	No	Nil

Software/facilities		
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	01/08/2017	15	Swachhta Awareness Seminar and Pledge	Cleanliness Drive	345
2017	1	1	02/10/2017	01	Poster Making competition on Clean India Green India	Environment Awareness	30
2017	1	1	12/10/2017	01	Save Tree -Save Life	Environment Awareness	340
2018	1	1	05/03/2018	01	Literacy Survey	Social Welfare	85
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers	01/06/2017	There is not only a code of conduct for the students but also for the teaching, non teaching staff and the principal, which is given to them with the appointment letter. The college ensures that the teachers follow the code of

conduct for the positive development for their self and the institution. They are also expected to give necessary freedom to the students. The copy of code of conduct is available in the principal's office as well as library. It is also put on the college website.

Code of Conduct for Students

01/06/2017

As a constituent college, the college has to follow the code of conduct laid down by the parent university, Guru Jambheshwar University of Science Technology, Hisar. However, the college has its own code of conduct which is conveyed to the students by their class teachers/mentors and also put up on the display boards/website. The printed Hand book of code of conduct is also available in the college library. It is so designed that it provides right to the students for their personal and positive development in the campus, at the same time it curtails them to indulge in any kind of negative or destructive activity. There are committees for helping the students in all the areas such as redressal committee, internal complaint committee, discipline committee and anti sexual harassment committee. Dean students' welfare looks after all the affairs related to students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hawan Yajna in College Campus	01/07/2017	01/07/2017	6

Hawan Yajna in College Campus	01/08/2017	01/08/2017	8
Hawan Yajna in College Campus	01/09/2017	01/09/2017	12
Hawan Yajna in College Campus	03/10/2017	03/10/2017	8
Hawan Yajna in College Campus	02/11/2017	02/11/2017	6
Awareness rally on Teaching of Arya Samaj	03/11/2017	04/11/2017	400
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of Solar Panel in college campus to save energy. 2. The hostel campus has a tank for rain water collection. 3. The campus has switched to using LED lights. 4. Cleanliness drives are regularly conducted by NCC and NSS. 5. Several initiatives are taken by the volunteers which include making the campus Clean and Green.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(A) Best Practices - I Title : PARTICIPATORY MANAGEMENT : GOAL: To involve the college staff and the students in the overall management activities of the college. Participative management is a way of managing, where employees are actively involved in the organisation decision making process. It also helps in developing administrative qualities in teaching and non teaching staff and gives exposure to the students thus developing them into leaders. CONTEXT: The college encourages its staff members to take part in the decision making process of contributing to activities such as setting objectives, determining work schedule and offering suggestions. The College has a good tradition of participatory management. The students also have a role to play in participative management as office bearers of the subject societies and other students' bodies like NCC, NSS, Debating society etc. There are student representatives in IQAC also. THE PRACTICE : • There are different committees which include teaching and non teaching staff. For academic purposes the college is divided into three faculties of Art, Science and Commerce. Each faculty has a Dean and is further divided into committees with conveners and co-conveners. All the work done by these committees is done in consultation with the principal. • The college organizes the Annual Sports Day for which the department of physical education takes help of the sports committee in delegating the work to the members of the teaching, non teaching and students of physical education. The work is so divided that not even a single member is left out of the duty list thus proving that participative management plays an important role in college. • Abhinandan Samaroh was hosted by Dayanand College, Hisar in which there was participation from all the institutions of DAV and ARYA SAMAJ across the state. There were around 3000 participants from different categories like teachers, students and management persons. The whole show was very successfully managed by delegating the work and following the approach of participative management. EVIDENCE OF SUCCESS: All the above mentioned practices are very important and useful in managing and executing all the work related to the academics and other activities. As a result, the teachers develop a sense of responsibility and ownership towards the duties assigned to them. This practice helps in inculcating leadership qualities among the students. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: • The Students are

desirous of more participation in the decision making through the elected body but due to the ban on students' union election by the state government, it is not feasible. • A lot of extra work falls on the teachers as the number of permanent/regular faculties is small in number owing to the policies of Director General Higher Education, Haryana and Government of Haryana. . (B) Best Practices-II Title : HOLISTIC DEVELOPMENT OF ITS STUDENTS : GOAL: Dayanand College, Hisar very strongly believes in the all round development of its students. Keeping this in mind there are a large number of areas along with the curriculum where the students are encouraged and provided with the platform which helps them in developing as holistic human beings. Opportunities are given to them where they get exposure on the state, national and international levels. Hence the college keeps the students engaged so as to make them realize their full potential. CONTEXT: When it comes to the all round development of the students, classroom education alone cannot do justice. In this world of cut throat competition where the student has to find a place for himself, the training in communication skills, ICT and computer skills, leadership qualities etc. become mandatory. To deliver all these skills to the students, it requires an extra effort on the part of the college which the institution readily does. THE PRACTICE: The College has 2 units of boys and 2 units of girls in NSS (Total 4 units) and 3 units of army and air wing. Both these platforms provide physical development, mental development and leadership qualities to the students. • The college has a very old tradition of drama, dance and music. The college has such a long and strong practice of sending the students on different platforms like zonal, interzonal and university for competition that winning of trophies has become a habit with us. • The college also has a very strong tradition related with sports. We have been winning trophies and medals in athletics, cricket, badminton, chess and yoga. Our yoga and boxing students have brought laurels to the college not only at the national level but also at the international level. • The students are given training for communication skills (which is a great hindrance in our state) on the platforms like language lab, literary society and Debating society. EVIDENCE OF SUCCESS: All the above mentioned practices and facilities provided to the students are very useful in grooming them as holistic individuals. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: • Due to semester system in college, a lot of time is taken away by the examination procedure and preparatory leave. The students get lesser time for the extra activities as compared to the annual system. • Since we have a sizable number of students travelling every day from rural areas, it is not possible for them to stay back for the extra activities in the evening.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.dnc.ac.in/downloads/files/n6077f0bdb8f03.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dayanand College, Hisar, a premier higher education institute believes in providing easy access in quality education to rural and semi urban students of Haryana. The College has a bus pass committee and a counter to help the students travelling from outside in getting their bus Passes made. The college is always striving for overall development of the students and aims at providing profound learning in the chosen subjects. The College ensures that the students are instilled with deep social sensitivity and humanistic orientation. They work as mentors for the students.

Provide the weblink of the institution

<https://www.dnc.ac.in/>

8.Future Plans of Actions for Next Academic Year

The College advisory committee and IQAC with the college administration keep guiding and motivating the college staff, both teaching and non teaching so that it can achieve new bench marks. Some of them for the next session are as follows :- 1. Installation of Solar Panel from State Govt. grant of Rs. 11 Lakh received on February 22, 2018. 2. Repair and Renovation work in college and hostel campus. 3. To give final shape to the incomplete work of the sports complex. 4. To teach the students to be responsible citizens by getting involved in activities in the nearby villages and by indulging in social welfare activities like cleanliness drive, environmental awareness and health hygiene issues etc. 5. To enhance the subject society activities in the coming session.